

**IPPF BOARD OF TRUSTEES MEETING: 3 & 4 March 2021**  
**Decisions/Action List**

	<b>ACTION ITEM</b>	<b>RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>1.</b>	<p><b>Minutes of the previous meetings</b></p> <p>The Board <b>adopted</b> the Minutes of the meeting of the Board of Trustees held virtually on 17 &amp; 18 November 2020, as a true and accurate record.</p>	<p>Personal Assistant to the Director General</p>	<p>Immediate</p>	
<b>2.</b>	<p><b>UNOPS</b></p> <p>Having considered UNOPS' rationale for requiring Josephine Obel to step down from the IPPF Board, the BoT asked the Chair and DG to challenge their decision at the appropriate levels, if efforts made in the first instance by JO were not successful. It was noted that the Board Chair would attend the Policy, Strategy &amp; Investment Committee during Josephine Obel's leave of absence.</p>	<p>All to note</p> <p>Director General</p> <p>Director External Relations</p> <p>Chair BoT</p>	<p>May 2021</p> <p>Immediate</p>	
<b>3.</b>	<p><b>Suspension of the MA of Senegal</b></p> <p>Following the recommendation from the Membership Committee, the BoT <b>approved</b> the suspension of the Senegal Member Association, Association Senegalaise pour le Bien Etre Familial, from IPPF Membership.</p>	<p>Director Governance &amp; accreditation</p> <p>Regional Director Africa</p>	<p>Immediate</p>	
<b>4.</b>	<p><b>Youth strategy - Meaningful youth participation</b></p> <p>Affirming its commitment to deepening meaningful participation by youth in all that IPPF does, the BoT resolved that particular consideration be given to this also in the design of IPPF's next Strategy, including by considering MAs' implementation of their commitment to this, and issues such as inter-generational dialogue, connections with youth advocates on the ground, transition of youth engagement beyond 25 years old and resource allocation to youth-led initiatives.</p>	<p>Policy, Strategy &amp; Investment Committee</p> <p>Director General</p>	<p>June</p>	
<b>5.</b>	<p><b>MA Communications: Supporting the Board's engagement with MAs</b></p> <p>The Board noted the proposed virtual engagement plan during 2021 for Trustees to engage with Member Associations:</p> <ol style="list-style-type: none"> <li>1. A virtual meet and greet with the President, ED and a youth representative of the MA in the Trustee's country or region.</li> <li>2. Quarterly 'brown bag' sessions with four MAs grouped by IPPF key themes, ie.</li> </ol>	<p>Director External Relations</p>	<p>Starting March 2021</p>	

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	<p>youth, safe abortion access, SOGIE, Covid-19, responsive virtual service delivery and comprehensive sex education.</p> <p>3. An opportunity to engage in sessions at the 2021 Regional and Youth Forums, within and outside the Trustees' regions. The forums will be an opportunity for MAs to collaborate, share learning and strategic reflection and build a sense of solidarity.</p> <p>4. Other engagement opportunities as they arise.</p> <p>These opportunities would be offered over the next six months, with a virtual meet and greet being offered beginning from March 2021, and 'brown bag' sessions beginning in the second week of April 2021.</p>	<p>All Regional Directors</p> <p>All trustees</p>		
<b>6.</b>	<p><b>Workplace culture</b></p> <p>The Board noted the Safeguarding report and the Incident Management report, taking further note of corrections introduced by the DG and emphasizing the importance of these matters.</p> <p>The Board noted the results of the Staff Association Pulse Survey and of the preliminary Anti-racism Staff Survey Report. It noted that the DG would bring recommendations arising from this work to the Board at a future meeting.</p>	<p>Director People, Culture and Organization</p> <p>Director General</p>	June	
<b>7.</b>	<p><b>Progress on the Board workplan &amp; Board evaluation</b></p> <p>The BoT noted its progress on implementation of its workplan as presented in the Report Card - March 2021.</p> <p>Trustees were then further advised that the Nominations &amp; Governance Committee (NGC) would be evaluating the Board, both as individual trustees and as a group. Their methodology would include a "360 degrees" appraisal by external consultants to be carried out also for the DG. It was also noted that the DG's contract would come to a close in 2021 and that, at a future Board meeting, there would be a confidential, closed session to discuss contract renewal.</p>	<p>Chair NGC</p> <p>Chair BoT</p> <p>Treasurer</p> <p>Director General</p>	June	

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<b>8.</b>	<p><b>Finance</b></p> <p>As recommended by C-FAR, the Board <b>approved</b>:</p> <ol style="list-style-type: none"> <li>1. Additional audit fee for Deloitte of £4,000 plus VAT.</li> <li>2. Designating as on 31 December 2020 the following amounts: <ol style="list-style-type: none"> <li>a. US\$340,000 being one-third of cost for the General Assembly to be held in November 2022.</li> <li>b. US\$3 million being allocation of funds for Systems improvement under solution #7.</li> </ol> </li> <li>3. Moving the final balance held in the following Designated Funds to General Reserves and close these funds on 31 December 2020: <ol style="list-style-type: none"> <li>a. Strategy Review Fund</li> <li>b. Designated Regional Funds.</li> </ol> </li> <li>4. The US Office and its associated structure to be considered a sub-office of the London Office, similar to the Geneva and Melbourne offices.</li> <li>5. The revised Annual Budget for the year 2021 as presented in meeting paper <u><a href="#">BoT/03.21/DOC/8.2</a></u>.</li> <li>6. Working Capital loan from CIFF for the WISH programme of: <ol style="list-style-type: none"> <li>a. US\$3 million repayable on 31 December 2021 and</li> <li>b. Alvaro Bermejo, Director General and Elizabeth Schaffer, the C-FAR Chair, as authorised signatories for signing the facility agreement for the loan.</li> </ol> </li> </ol>	Director Finance	Immediate	
<b>9.</b>	<p><b>High Level Governance Agenda/Calendar</b></p> <p>The Board noted the high level Governance Agenda/Calendar, which would be adjusted to reflect that the second Board meeting of the year would take place during the first week of June, rather than at the end of May. Board members expressed an interest an additional Board meeting being held between June and December and asked that the option remain open in case of need.</p>	Director General  Staff support to Chairs of Board Committees		

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<b>10.</b>	<p><b>Date of next meeting</b></p> <p>It was noted that the next meeting of the Board would take place virtually, during the first week of June 2021, and that DG would circulate scheduling options shortly.</p>	Director General	End March	