

Financial reforecast Quarter 1, 2021

Summary

This document presents the quarter 1 financial forecast for the unified secretariat, across all sources of funding and includes the updated position for all fund types, and reflecting changes authorised by C-FAR/ BOT, drawdown approved by the DLT and any additional restricted projects added in the first quarter of the year 2021.

Action Item

Board of Trustees to review and take note of the Quarter 1 Financial forecast.

1 Background

The initial 2021 budget was approved by C-FAR in October 2020 and was approved by the Board of Trustees in their meeting held on 17-18 November 2020. Since then, various factors (both internal and external to IPPF) have impacted the expected 2021 position across the Group's various funding streams and projects. In line with the ask from the C-FAR, the management has now prepared the first reforecast incorporating actual results for January and February and forecasts for the remaining months of the year.

This is the first time that a consolidated forecast has been prepared and it has been completed as a high level exercise, meaning only material changes being incorporated; small variances and timing differences have not been captured.

2 Approach

The following approach has been taken:

- Guidance was given to the preparers that where overspends are forecast on unrestricted expenditure categories, savings must be found elsewhere so that the overall approved unrestricted budget for the year is not exceeded.
- each RO finance team reviewed their expected outturns across all funding streams.
- the CO finance team reviewed the expected outturns across all CO departments, consulting with key staff as appropriate.
- all changes already approved by C-FAR/ Board of Trustees were incorporated.
- the returns were consolidated into a group Q1 forecast.

Once approved, the actual results for the remainder of the year will be compared against this forecast as the benchmark for financial performance.

3 Forecast results

Appendix 1 shows the forecast consolidated income and expenditure versus the budget for unrestricted, designated and restricted funds.

The forecast results by funding type compared to budget are as follows:

Net movement in funds	Forecast US\$'000	Budget* US\$'000	Variance US\$'000
Unrestricted	5,097	320	4,777
Designated	(8,673)	(6,959)	(1,714)
Restricted	(5,681)	(6,984)	1,303
Total	(9,257)	(13,623)	4,366

**"Revision of 2021 Budget for the Unified Secretariat" C-FAR 26th February 2021 Agenda item 4.0*

It should be noted that since the forecast was prepared, IPPF has been notified that the ACCESS restricted project funding has been cancelled. The impact of this has not been reflected in the Q1 forecast but will include reduction in restricted income and expenses, reduction in overhead recovery, potential redundancy costs and potential additional salary costs coming to unrestricted for those roles that are partially charged to the ACCESS budget. These adjustments will be quantified and included in the Q2 forecast.

In addition, there have been three recent settlement payments totalling US\$190k which have not been included in the Q1 forecast.

3.1 Approved budget amendments

The budget amendments approved at the C-FAR meetings on 26th February and 26th March 2021 and drawdowns agreed from designated funds at various DLT meetings, as below, are reflected in the Q1 forecast:

	Unrestricted US\$'000	Designated US\$'000
Additional core funds for ACRO set up costs	(336)	
Two additional US roles in External Relations	(300)	
Designation of funds for phase 1 strategy development		(400)
Finance Journey (Solution 7)		(955)
Resource allocation work (Solution 7)		(200)
Net impact on budget	(636)	(1,555)

The balance of the variances between the forecast and budget are explained below.

3.2 Americas and Caribbean Regional Office ("ACRO") reforecast

The original budget allocated to the transition fund was approved by C-FAR in September 2020 for the Americas Transition team. This was US\$575k on account of unrestricted core grant not payable to the WHRO after their separation from IPPF at the end of August 20. Of this, a total unspent amount at 31st December 2020 of US\$153k was carried forward into 2021.

The ACRO budget for 2021 was US\$1,246k and C-FAR approved an additional amount of US\$337k of unrestricted funds in March 2021 to cover the set up of the regional offices in Colombia and Trinidad & Tobago.

These movements are summarised as follows:

ACRO Budget

	<u>Unrest.</u>	<u>Desig.</u>	<u>Rest.</u>	<u>TOTAL</u>	<u>Notes</u>
Budgeted Expenditure	1,246	0	0	1,246	
Balance of 2020 Designated funds c/fwd		153		153	
Increase in funds from C-FAR	337			337	Per C-FAR paper 26th March.
Forecast Deficit	1,583	153	0	1,736	
<i>Movement</i>	337	153	0	490	

At the time the 2021 budget was prepared, the Americas Transition team had little visibility of how the new ACRO would be set up and so most of the budget was put into "Other expenses". During this reforecasting exercise, the budget has now been allocated to the relevant activity codes.

3.3 Unrestricted core

Forecast unrestricted core grant income has increased by US\$4,963k from the budget. The table in Appendix 2 shows the movements between the budget and forecast by donor.

The main movements are as follows:

Donor	Forecast US\$'000	Budget US\$'000	
Germany	17,550	13,664	Increase from €12m to €15m
Norway	6,550	5,294	Increase from NOK50m to NOK60m
Netherlands	4,189	3,689	Increase from €3.24m to €3.6m
Finland	1,580	1,708	Decrease from €1.5m to €1.35m
Japan	2,800	3,500	Decrease from USD3.5m to USD2.8m
Canada	403	1,394	Decrease from CAD1.9m to CAD0.54m
	33,072	29,249	
Net impact	+3,823		

Foreign exchange rates have been updated to reflect the hedged rates (where applicable), budget rates and actual rates on amounts already received.

Unrestricted core expenditure has increased by US\$595k from the budget. An increase of US\$637k has already been approved by C-FAR and the reforecast has resulted in a net decrease of US\$43k. This movement is explained as follows:

Unrestricted expenditure	Approved by C-FAR:						Total variance Budget vs Q1F	
	2021 Budget	Increase in ACRO budget	New US roles in External Relations	Vacancy savings	Contract staff movements	Other forecast		Q1 Forecast
Staff costs	13,260	567	300	(108)			14,019	759
Professional services	1,530	155			105		1,790	260
Occupancy costs	914	154				5	1,073	159
Other expenses	2,938	(693)				(19)	2,226	(712)
Cash grants	40,360						40,360	0
Various	2,728	154				(26)	2,856	128
	61,730	337	300	(108)	105	(40)	62,324	594

A decrease in staff costs of US\$108k has been forecast due to vacancies, but this saving has been offset by an increase in contract staff costs under “professional services” (US\$105k). Most of this is in EN and SARO.

3.4 Designated funds

The main movements in designated funds are as follows:

Approved by C-FAR:								Total variance Budget vs Q1F
Designated expenditure	2021 Budget	Phase 1 of strategy develop ment	Finance Journey (Solution 7)	Roll out of resource allocation work (Solution 7)	Carry forward ACRO unspent funds	Other forecast movements	Q1 Forecast	
Staff costs	331						331	
Professional services	425					6	431	6
Other expenses	2,689	400	955	200	153	(17)	4,380	1,691
Cash grants	3,240						3,240	0
Various	274					24	298	24
	6,959	400	955	200	153	13	8,680	1,721

3.5 Restricted funds

The movements in restricted funds are shown in the table below. This shows projects that have been awarded since the original budget was set. It does not include pipeline projects.

Restricted projects post 2021 budget							
	Region	Agreement Period	2021 Income	IPPF expenditure	Grants to MA	IPPF Overhead	2021 expenditure
Japan Supplementary fund – Iran *	SARO	Jan21-Jan-22	1,000,000	284,359	696,594	19,047	1,000,000
Japan Supplementary fund – Afghanistan	SARO	(Jan21- Jan-22	1,000,000	159,852	657,609	15,873	833,333
Global Affairs Canada - IPPF global programme (technically this is a cost extension to a current programme)	LONDON OFFICE	Apr 21 to Apr 22	3,175,143	801,650	1,102,031	213,081	2,116,762
Global Affairs Canada – Colombia humanitarian programme	ACRO	Apr 21 to Mar 23	396,893		396,893		396,893
Expertise France - Maternal and new born health Mauritanie	ARO	Mar 21 to Mar 23	346,706		346,706		346,706
Waterloo Foundation - Shifting Context In-Country Finance Exploration	ARO	Jan21 to Jan23	12,500	12,500			
Norad - FGM project extension	AWRO	Apr- Mar-22	473,146	103,401	362,745	7,000	473,146
Gov Australia SPRINT III Fiji **	ESEAOR		1,419,742	471,414	815,843	132,485	1,419,742
		TOTAL	7,824,129	1,833,175	4,378,421	387,486	6,586,582

* - IPPF may have to return funds to donor due to inability to send funds to Iran.
** - this is an increase to the existing SPRINT III project.

It should be noted that forecasts received from ARO and ESEAOR had shown increases in restricted costs without a clear identification of where the funds/ income to support these costs are coming from. Such changes have not been incorporated in this forecast, awaiting clarification from these offices. For ARO’s forecast, this included multiple projects (an extra \$253k of costs, but with big movements between cost headings), whereas in the case of ESEAOR’s forecast the increase was on account of SPRINT III Fiji and amounted to \$2,161,837.

\$1 million from Japan Supplementary Grants received for a project in Iran may need to be returned to the donor, due to difficulties in finding a payment route into Iran.

4 Conclusion

The forecast process, while only focussed on material movements, has still captured a variety of changes across the secretariat. The combined effect of these has been an increase in the total Net Movement in Funds from a budgeted deficit of \$13.6m to a forecast deficit of \$9.3m, a decrease of \$4.3m in the deficit amount.

Core Grant income is forecast to increase by \$5m over the budget, while new Restricted projects are forecast to increase income by \$7.9m.

Extra expenditure of \$2.3m has been approved across Unrestricted and Designated funds, and the new Restricted projects are forecast to spend \$6.6m in 2021.

More detailed work is needed for the Q2 forecast, particularly as staff vacancies are filled (or otherwise) and ARO restricted projects need to be reconciled to budget.

Appendix 1: Combined income and expenditure by funding type (Q1 forecast vs budget)

Summary Forecast	Unrestricted			Designated			Restricted			TOTAL		
All in US\$'000s	Full Year			Full Year			Full Year			Full Year		
	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance
Income												
Grant Income	61,905	56,942	4,963	0	0	0	35,960	28,085	7,875	97,864	85,027	12,837
WISH Fees	0		0	0		0	18,648	18,648	0	18,648	18,648	0
WISH Reimbursables	0		0	0		0	29,332	29,332	0	29,332	29,332	0
Overhead Recovery	4,795	4,408	387	0		0	0		0	4,795	4,408	387
Other Income	720	700	20	8	0	8	175	175	0	903	875	28
TOTAL INCOME	67,421	62,050	5,371	8	0	8	84,115	76,240	7,875	151,543	138,290	13,253
Expenditure												
Staff Costs	14,019	13,260	-759	332	331	-0	7,892	7,851	-41	22,243	21,442	-801
Professional Services	1,790	1,530	-260	430	425	-6	2,651	2,258	-393	4,872	4,213	-659
Travel & Transport	567	585	18	69	64	-5	2,120	2,085	-35	2,756	2,734	-22
Conference & Meeting Costs	979	974	-5	70	70	0	645	639	-6	1,694	1,683	-11
Facilities Costs	2	0	-2	0		0	0	0	-0	2	0	-2
Media, Publications & Advertising	205	160	-45	19	0	-19	465	465	-0	689	625	-64
Office Support Costs	223	199	-24	0	0	0	27	11	-16	250	211	-40
Information Technology	456	460	4	92	92	-0	36	36	0	583	587	4
Office Supplies	166	157	-9	0	0	0	46	46	-0	212	203	-9
Occupancy Costs	1,073	914	-159	0		0	93	123	30	1,166	1,037	-129
Repairs, Maint, Equipment, Furnishings	66	0	-66	-0	0	0	3	0	-3	69	0	-69
Capital Expenditure	22	23	1	0		0	41	23	-18	63	46	-17
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery paid	0	0	0	48	48	0	4,559	4,299	-260	4,607	4,347	-260
Cash Grants	40,360	40,360	0	3,240	3,240	0	67,908	63,598	-4,310	111,508	107,198	-4,310
Commodities Grants	171	171	0	0		0	109	89	-20	279	259	-20
Grants to Other Secretariat Offices	0	0	0	0		0	141	0	-141	141	0	-141
MA Support	0	0	0	0		0	0	0	0	0	0	0
Other Expenses	2,226	2,938	711	4,380	2,689	-1,691	3,058	1,701	-1,357	9,664	7,328	-2,336
TOTAL EXPENDITURE	62,324	61,730	-595	8,681	6,959	-1,721	89,795	83,224	-6,571	160,800	151,913	-8,887
NET OPERATING INCOME	5,097	320	4,776	-8,673	-6,959	-1,713	-5,681	-6,984	1,304	-9,257	-13,623	4,366
Foreign Exchange Gains/Losses	0	0	0	0	0	0	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	5,097	320	4,776	-8,673	-6,959	-1,713	-5,681	-6,984	1,304	-9,257	-13,623	4,366

Appendix 2 – movements in unrestricted core funding by donor (Q1 forecast vs budget)

CORE FUNDING SCHEDULE

Core Donor	Forecast			Original Budget			Variance from Budget
	Forecast	Currency	TOTAL USD	Budget	Currency	TOTAL USD	
Australia	3,600	AUD	2,553	3,600	AUD	2,493	60
Canada *	540	CAD	403	1,900	CAD	1,394	-991
China	400	USD	400	400	USD	400	0
Denmark	50,000	DKK	7,905	50,000	DKK	7,654	251
Finland **	1,350	EUR	1,580	1,500	EUR	1,708	-129
Germany	15,000	EUR	17,550	12,000	EUR	13,664	3,886
Hewlett Foundation	1,000	USD	1,000	1,000	USD	1,000	0
Japan	2,800	USD	2,800	3,500	USD	3,500	-700
Korea	160	USD	160	135	USD	135	25
Malaysia	15	USD	15	15	USD	15	0
Netherlands	3,600	EUR	4,189	3,240	EUR	3,689	500
Norway	50,000	NOK	5,463	50,000	NOK	5,294	169
Norway - increased allocation	10,000	NOK	1,088				1,088
New Zealand	2,500	NZD	1,788	2,500	NZD	1,622	166
Sweden	110,000	SEK	12,494	110,000	SEK	11,876	618
Switzerland	2,300	CHF	2,516	2,300	CHF	2,496	20
Thailand	2	USD	2	2	USD	2	0
			61,905			56,942	4,963

* For Canada, the CAD 540,000 will have to be allocated to 1 to 3 MAs core grants as part of Stream 1 and not used for IPPF Secretariat.

** For Finland, we have just submitted a proposal through their global call for proposals and we expect to know the result in August 2021 (for funding for 2021 and 2022). We are expecting an increase from our previous grant level of EUR 1.35 million per year however this is not a guarantee.

Appendix 3: ARO (Q1 forecast vs budget)

Summary I&E: ARO

All in US\$'000s												
	<u>Unrestricted</u>			<u>Designated</u>			<u>Restricted</u>			<u>TOTAL Region</u>		
	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance
Income												
Grant Income	0	0	0	0	0	0	1,178	819	359	1,178	819	359
Unrestricted Core income from CO	4,503	4,503	0	0	0	0	0	0	0	4,503	4,503	0
WISH Fees	0	0	0	0	0	0	0	0	0	0	0	0
WISH Reimbursables	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery	119	119	0	0	0	0	0	0	0	119	119	0
Grant Income to Other ROs	0	0	0	0	0	0	0	0	0	0	0	0
Other Income	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INCOME	4,622	4,622	0	0	0	0	1,178	819	359	5,800	5,441	359
Expenditure												
Staff Costs	3,640	3,640	0	0	0	0	2,456	2,456	0	6,096	6,096	0
Professional Services	365	365	0	0	0	0	220	220	0	584	584	0
Travel & Transport	155	155	0	0	0	0	624	624	0	779	779	0
Conference & Meeting Costs	51	51	0	0	0	0	81	81	0	132	132	0
Facilities Costs	0	0	0	0	0	0	0	0	0	0	0	0
Media, Publications & Advertising	60	60	0	0	0	0	15	15	0	75	75	0
Office Support Costs	105	105	0	0	0	0	0	0	0	105	105	0
Information Technology	63	63	0	0	0	0	0	0	0	63	63	0
Office Supplies	23	23	0	0	0	0	12	12	0	35	35	0
Occupancy Costs	304	304	0	0	0	0	68	68	0	372	372	0
Repairs, Maint, Equipment, Furnishings	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure	7	7	0	0	0	0	0	0	0	7	7	0
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery paid	0	0	0	0	0	0	161	161	0	161	161	0
Cash Grants	0	0	0	0	0	0	745	399	-347	745	399	-347
Commodities Grants	0	0	0	0	0	0	0	0	0	0	0	0
Grants to Other Secretariat Offices	0	0	0	0	0	0	0	0	0	0	0	0
MA Support	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	168	168	0	0	0	0	92	80	-13	260	248	-13
TOTAL EXPENDITURE	4,941	4,941	0	0	0	0	4,474	4,115	-359	9,415	9,056	-359
NET OPERATING INCOME	-319	-319	0	0	0	0	-3,296	-3,296	0	-3,615	-3,615	0
Foreign Exchange Gains/Losses	0	0	0	0	0	0	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	-319	-319	0	0	0	0	-3,296	-3,296	0	-3,615	-3,615	0

ARO submitted a forecast budget but this had cost increases and re-allocations that are deemed unrealistic. Consequently, with the exception of new Restricted projects that have been awarded, their numbers have been left equal to the original budget. We will work towards a full reforecast for Q2.

Appendix 4: AWRO (Q1 forecast vs budget)

Summary I&E: AWRO												
All in US\$'000s												
	Unrestricted			Designated			Restricted			TOTAL Region		
	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance
Income												
Grant Income	0	0	0	0	0	0	502	29	473	502	29	473
Unrestricted Core income from CO	1,273	1,273	0	0	0	0	0	0	0	1,273	1,273	0
WISH Fees	0	0	0	0	0	0	0	0	0	0	0	0
WISH Reimbursables	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery	7	0	7	0	0	0	0	0	0	7	0	7
Grant Income to Other ROs	0	0	0	0	0	0	0	0	0	0	0	0
Other Income	20	0	20	0	0	0	0	0	0	20	0	20
TOTAL INCOME	1,300	1,273	27	0	0	0	502	29	473	1,802	1,302	500
Expenditure												
Staff Costs	1,081	1,081	0	0	0	0	83	83	0	1,164	1,164	0
Professional Services	30	30	0	0	0	0	0	0	0	30	30	0
Travel & Transport	3	3	0	0	0	0	0	0	0	3	3	0
Conference & Meeting Costs	0	0	0	0	0	0	0	0	0	0	0	0
Facilities Costs	0	0	0	0	0	0	0	0	0	0	0	0
Media, Publications & Advertising	0	0	0	0	0	0	0	0	0	0	0	0
Office Support Costs	38	38	0	0	0	0	0	0	0	38	38	0
Information Technology	3	3	0	0	0	0	0	0	0	3	3	0
Office Supplies	11	11	0	0	0	0	0	0	0	11	11	0
Occupancy Costs	111	91	-20	0	0	0	0	0	0	111	91	-20
Repairs, Maint, Equipment, Furnishings	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery paid	0	0	0	0	0	0	7	0	-7	7	0	-7
Cash Grants	0	0	0	0	0	0	363	0	-363	363	0	-363
Commodities Grants	0	0	0	0	0	0	0	0	0	0	0	0
Grants to Other Secretariat Offices	0	0	0	0	0	0	0	0	0	0	0	0
MA Support	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	18	18	0	0	0	0	103	0	-103	121	18	-103
TOTAL EXPENDITURE	1,293	1,273	-20	0	0	0	556	83	-473	1,849	1,356	-493
NET OPERATING INCOME	7	-0	7	0	0	0	-54	-54	0	-47	-54	7
Foreign Exchange Gains/Losses	0	0	0	0	0	0	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	7	-0	7	0	0	0	-54	-54	0	-47	-54	7

With the exception of including restricted projects that have been awarded since the budget was set, AWRO's forecast has been left equal to budget. The new AWRO Finance Director's initial investigations suggest that changes will be needed but it is suggested that this is dealt with as a separate exercise to this forecast. Actual other income of \$20k has been reflected, as has the use of those funds to increase Occupancy costs which are committed to a level higher than was budgeted.

Appendix 5: ESEAOR (Q1 forecast vs budget)

Summary I&E: ESEAOR + SROP												
All in US\$'000s												
	<u>Unrestricted</u>			<u>Designated</u>			<u>Restricted</u>			<u>TOTAL Region</u>		
	<u>Forecast</u>	<u>Budget</u>	<u>Variance</u>	<u>Forecast</u>	<u>Budget</u>	<u>Variance</u>	<u>Forecast</u>	<u>Budget</u>	<u>Variance</u>	<u>Forecast</u>	<u>Budget</u>	<u>Variance</u>
Income												
Grant Income	0	0	0	0	0	0	6,743	5,324	1,420	6,743	5,324	1,420
Unrestricted Core income from CO	1,177	1,177	0	8	0	8	0	0	0	1,185	1,177	8
WISH Fees	0	0	0	0	0	0	0	0	0	0	0	0
WISH Reimbursables	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery	499	367	132	0	0	0	0	0	0	499	367	132
Grant Income to Other ROs	0	0	0	0	0	0	0	0	0	0	0	0
Other Income	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INCOME	1,676	1,544	132	8	0	8	6,743	5,324	1,420	8,428	6,867	1,560
Expenditure												
Staff Costs	805	777	-28	0	0	0	1,212	1,213	1	2,017	1,991	-27
Professional Services	33	34	1	0	0	0	612	250	-361	645	284	-361
Travel & Transport	110	171	61	0	0	0	870	827	-42	980	998	18
Conference & Meeting Costs	18	18	0	0	0	0	45	45	0	63	63	0
Facilities Costs	0	0	0	0	0	0	0	0	0	0	0	0
Media, Publications & Advertising	14	14	-0	0	0	0	1	1	0	15	15	0
Office Support Costs	42	9	-33	0	0	0	27	11	-16	69	20	-49
Information Technology	4	4	-0	0	0	0	0	0	0	4	4	-0
Office Supplies	7	8	1	0	0	0	19	19	-0	26	28	1
Occupancy Costs	10	37	28	0	0	0	24	55	30	34	92	58
Repairs, Maint, Equipment, Furnishings	8	0	-8	-0	0	0	3	0	-3	11	0	-11
Capital Expenditure	0	5	5	0	0	0	24	6	-18	24	12	-13
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery paid	0	0	0	0	0	0	527	395	-132	527	395	-132
Cash Grants	36	36	0	0	0	0	3,979	3,163	-816	4,015	3,199	-816
Commodities Grants	0	0	0	0	0	0	73	73	0	73	73	0
Grants to Other Secretariat Offices	0	0	0	0	0	0	0	0	0	0	0	0
MA Support	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	91	97	7	0	0	0	38	6	-32	129	103	-25
TOTAL EXPENDITURE	1,177	1,210	33	-0	0	0	7,455	6,066	-1,390	8,632	7,276	-1,356
NET OPERATING INCOME	499	334	166	8	0	8	-712	-742	30	-205	-409	204
Foreign Exchange Gains/Losses	0	0	0	0	0	0	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	499	334	166	8	0	8	-712	-742	30	-205	-409	204

ESEAOR numbers include SROP and Bangkok Humanitarian budgets. The forecast increase in SPRINT III Fiji income has been reduced to equal costs until the timing of receipts can be established. Unrestricted costs have been forecast down slightly overall, reflecting expected savings on travel.

Appendix 6: EN (Q1 forecast vs budget)

Summary I&E: EN

All in US\$'000s												
	<u>Unrestricted</u>			<u>Designated</u>			<u>Restricted</u>			<u>TOTAL Region</u>		
	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance
Income												
Grant Income	0	0	0	0	0	0	3,548	3,498	50	3,548	3,498	50
Unrestricted Core income from CO	1,522	1,522	0	0	0	0	-0	0	-0	1,521	1,522	-0
WISH Fees	0	0	0	0	0	0	0	0	0	0	0	0
WISH Reimbursables	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery	108	108	0	0	0	0	0	0	0	108	108	0
Grant Income to Other ROs	0	0	0	0	0	0	0	0	0	0	0	0
Other Income	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INCOME	1,629	1,629	0	0	0	0	3,548	3,498	50	5,178	5,127	50
Expenditure												
Staff Costs	1,161	1,277	116	101	101	-0	794	751	-42	2,055	2,129	74
Professional Services	127	39	-88	120	120	-0	216	198	-18	463	357	-106
Travel & Transport	30	30	0	0	0	0	161	153	-8	191	184	-8
Conference & Meeting Costs	5	0	-5	0	0	0	63	57	-6	68	57	-11
Facilities Costs	2	0	-2	0	0	0	0	0	-0	2	0	-2
Media, Publications & Advertising	4	1	-2	0	0	0	14	14	-0	17	15	-2
Office Support Costs	27	36	9	0	0	0	0	0	-0	27	36	9
Information Technology	11	0	-11	0	0	0	0	0	0	11	0	-11
Office Supplies	11	0	-11	0	0	0	0	0	0	11	0	-11
Occupancy Costs	72	58	-13	0	0	0	0	0	0	72	58	-13
Repairs, Maint, Equipment, Furnishings	10	0	-10	0	0	0	0	0	-0	10	0	-10
Capital Expenditure	5	8	3	0	0	0	1	1	0	6	10	3
Miscellaneous	0	0	0	0	0	0	0	16	16	0	16	16
Overhead Recovery paid	0	0	0	16	17	0	0	108	108	16	125	108
Cash Grants	0	0	0	0	0	0	2,143	2,211	68	2,143	2,211	68
Commodities Grants	0	0	0	0	0	0	0	0	0	0	0	0
Grants to Other Secretariat Offices	0	0	0	0	0	0	141	0	-141	141	0	-141
MA Support	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	33	71	38	0	0	0	16	0	-16	48	71	22
TOTAL EXPENDITURE	1,496	1,522	25	237	237	-0	3,548	3,510	-39	5,282	5,268	-14
NET OPERATING INCOME	133	108	25	-237	-237	-0	-0	-12	12	-104	-141	37
Foreign Exchange Gains/Losses	0	0	0	0	0	0	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	133	108	25	-237	-237	-0	-0	-12	12	-104	-141	37

Some staff vacancies are being covered by contract staff, hence the shift between Staff Costs and Professional Fees.

Appendix 7: SARO (Q1 forecast vs budget)

Summary I&E: SARO

All in US\$'000s	Unrestricted			Designated			Restricted			TOTAL Region		
	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance
Income												
Grant Income	0	0	-0	0	0	0	2,000	0	2,000	2,000	0	2,000
Unrestricted Core income from CO	1,031	1,031	0	0	0	0	0	0	0	1,031	1,031	0
WISH Fees	0	0	0	0	0	0	0	0	0	0	0	0
WISH Reimbursables	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery	55	20	35	0	0	0	0	0	0	55	20	35
Grant Income to Other ROs	0	0	0	0	0	0	0	0	0	0	0	0
Other Income	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INCOME	1,085	1,050	35	0	0	0	2,000	0	2,000	3,085	1,050	2,035
Expenditure												
Staff Costs	698	719	20	0	0	0	95	95	-0	794	813	20
Professional Services	32	8	-24	0	0	0	20	6	-14	52	14	-38
Travel & Transport	144	146	3	0	0	0	19	34	15	163	180	17
Conference & Meeting Costs	0	0	-0	0	0	0	0	0	0	0	0	-0
Facilities Costs	0	0	-0	0	0	0	0	0	0	0	0	-0
Media, Publications & Advertising	7	7	0	0	0	0	0	0	0	7	7	0
Office Support Costs	7	7	-0	0	0	0	0	0	0	7	7	-0
Information Technology	20	29	9	0	0	0	0	0	0	20	29	9
Office Supplies	12	13	0	0	0	0	0	0	0	12	13	0
Occupancy Costs	90	91	0	0	0	0	0	0	0	90	91	0
Repairs, Maint, Equipment, Furnishings	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure	10	2	-8	0	0	0	0	0	0	10	2	-8
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery paid	0	0	0	0	0	0	35	0	-35	35	0	-35
Cash Grants	0	0	0	0	0	0	1,354	0	-1,354	1,354	0	-1,354
Commodities Grants	0	0	0	0	0	0	20	20	-0	20	20	-0
Grants to Other Secretariat Offices	0	0	0	0	0	0	0	0	0	0	0	0
MA Support	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	10	10	-0	0	0	0	444	0	-444	454	10	-444
TOTAL EXPENDITURE	1,031	1,031	0	0	0	0	1,988	155	-1,833	3,018	1,185	-1,833
NET OPERATING INCOME	55	20	35	0	0	0	12	-155	167	67	-135	202
Foreign Exchange Gains/Losses	0	0	0	0	0	0	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	55	20	35	0	0	0	12	-155	167	67	-135	202

Some staff vacancies are being covered by contract staff, hence the shift between Staff Costs and Professional Fees.

Appendix 8: ACRO (Q1 forecast vs budget)

Summary I&E		Unrestricted			Designated			Restricted			TOTAL		
		Full Year			Full Year			Full Year			Full Year		
All in US\$'000s		Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance
Income													
	Grant Income			0			0	397		397	397	0	397
	Unrestricted Core income from CO			0			0			0	0	0	0
	WISH Fees			0			0			0	0	0	0
	WISH Reimbursables			0			0			0	0	0	0
	Overhead Recovery			0			0			0	0	0	0
	Grant Income to Other ROs			0			0			0	0	0	0
	Other Income			0			0			0	0	0	0
	TOTAL INCOME	0	0	0	0	0	0	397	0	397	397	0	397
Expenditure													
	Staff Costs	937	370	-567	0	0	0			0	937	0	-937
	Professional Services	182	27	-155	0	0	0			0	182	0	-182
	Travel & Transport	50		-50	0	0	0			0	50	0	-50
	Conference & Meeting Costs	0		0	0	0	0			0	0	0	0
	Facilities Costs	0		0	0	0	0			0	0	0	0
	Media, Publications & Advertising	62		-62	0	0	0			0	62	0	-62
	Office Support Costs	0		0	0	0	0			0	0	0	0
	Information Technology	0	6	6	0	0	6			0	0	0	0
	Office Supplies	0		0	0	0	0			0	0	0	0
	Occupancy Costs	154		-154	0	0	0			0	154	0	-154
	Repairs, Maint, Equip, Furnishings	48		-48	0	0	0			0	48	0	-48
	Capital Expenditure	0		0	0	0	0			0	0	0	0
	Miscellaneous	0		0	0	0	0			0	0	0	0
	Overhead Recovery paid	0		0	0	0	0			0	0	0	0
	Cash Grants	0		0	0	0	0	397		-397	397	0	-397
	Commodities Grants	0		0	0	0	0			0	0	0	0
	Grants to Other Secretariat Offices	0		0	0	0	0			0	0	0	0
	MA Support	0		0	0	0	0			0	0	0	0
	Other Expenses	150	843	693	153	0	-153			0	303	0	-303
	TOTAL EXPENDITURE	1,582.9	1,246.0	-336.9	153.1	0	-147	397	0	-397	2,133	0	-2,133
NET OPERATING INCOME		-1,583	-1,246	-337	-153	0	-147	0	0	0	-1,736	0	-1,736
	Foreign Exchange Gains/Losses												0
NET MOVEMENT IN FUNDS		-1,583	-1,246	-337	-153	0	-147	0	0	0	-1,736	0	-1,736

The ACRO expenditure budget has been increased by (a) a carry forward of \$153k of underspend on Designated funds in 2020, and (b) an extra allocation of \$337k authorised at the March C-FAR meeting. The budget has then also been re-balanced between cost headings now that more specific areas of spend have been identified.

Appendix 9: CO (Q1 forecast vs budget)

Summary I&E	Unrestricted			Designated			Restricted			TOTAL		
	Full Year			Full Year			Full Year			Full Year		
All in US\$'000s	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance	Forecast	Budget	Variance
Income												
Grant Income	61,905	56,942	4,963			0	21,590	18,415	3,175	83,495	75,357	8,138
Unrestricted Core income from CO			0			0	175	175	0	175	175	0
WISH Fees			0			0	18,648	18,648	0	18,648	18,648	0
WISH Reimbursables			0			0	29,332	29,332	0	29,332	29,332	0
Overhead Recovery	4,008	3,795	213			0			0	4,008	3,795	213
Grant Income to Other ROs	-9,505	-9,505	0			0			0	-9,505	-9,505	0
Other Income	700	700	0			0		0	0	700	700	0
TOTAL INCOME	57,108	51,932	5,176	0	0	0	69,745	66,570	3,175	126,853	118,502	8,351
Expenditure												
Staff Costs	5,696	5,396	-300	231	230	-0	3,252	3,252	0	9,179	8,879	-300
Professional Services	1,022	1,022	0	310	310	0	1,583	1,583	0	2,916	2,916	0
Travel & Transport	76	76	0	69	69	0	446	446	0	591	591	0
Conference & Meeting Costs	905	905	0	70	70	0	456	456	0	1,431	1,431	0
Facilities Costs	0	0	0	0	0	0	0	0	0	0	0	0
Media, Publications & Advertising	59	59	0	19	19	0	435	435	0	514	514	0
Office Support Costs	4	4	0	0	0	0	0	0	0	4	4	0
Information Technology	355	355	0	92	92	-0	36	36	0	483	483	-0
Office Supplies	102	102	0	0	0	0	15	15	0	117	117	0
Occupancy Costs	333	333	0	0	0	0	0	0	0	333	333	0
Repairs, Maint, Equip, Furnishings	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure	0	0	0	0	0	0	15	15	0	15	15	0
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Recovery paid	0	0	0	32	32	0	3,829	3,616	-213	3,861	3,648	-213
Cash Grants	40,324	40,324	0	3,240	3,240	0	58,927	57,825	-1,102	102,491	101,389	-1,102
Commodities Grants	171	171	0	0	0	0	16	16	0	187	187	0
Grants to Other Secretariat Offices	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	2,112	2,112	0	3,935	2,380	-1,555	2,364	1,563	-802	8,412	6,055	-2,357
TOTAL EXPENDITURE	51,159	50,859	-300	7,998	6,443	-1,556	71,376	69,260	-2,117	130,534	126,561	-3,972
NET OPERATING INCOME	5,949	1,073	4,876	-7,998	-6,443	-1,556	-1,631	-2,690	1,058	-3,680	-8,059	4,379
Foreign Exchange Gains/Losses	0	0	0	0	0	0	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	5,949	1,073	4,876	-7,998	-6,443	-1,556	-1,631	-2,690	1,058	-3,680	-8,059	4,379

The CO budget has a \$4,963k increase in Core grant income, as reflected in Appendix 2. There is also an increase in Restricted grant income of \$3.2m from projects awarded since the budget was set. These same projects drive increased Restricted expenditure of \$2.1m, as well as an increase in overhead recovery of US\$213k.

An increase of \$300k in Staff Costs was approved by C-FAR for External Relations advocacy roles in the U.S.

Increased Designated spend comes from C-FAR's approval of \$955k for the Finance Journey and \$400k for Phase I of Strategy Development.