

Board of Trustees
02-03 June 2021

Refers to
agenda item 6

Agenda Item: Board Report-Card at May 2021

Summary: The Board of Trustees is committed to upholding its own accountability. One concrete step taken towards this end, was the establishment of an annual Board workplan. Progress on implementation is relayed to the Board in the form of a "report-card", prepared by the Chair, which is an item for its consideration at each Board meeting.

Action Required: Board of Trustees notes, and amends if needed, the Board Report-Card as at May 2021.

IPPF Board of Trustees - Report Card at May 20201

Objectives	Key outputs/ outcomes	Indicators	Targets	Progress at May, 2021
<p>1. The global governance infrastructure is operational & supporting accountable, transparent governance of IPPF as a locally owned, globally connected civil society movement.</p>	<p>i. Trustees' & Nominations Gov Committee (NGC) members' on-boarding completed & logistical support well established</p>	<ul style="list-style-type: none"> # of posts filled Trustees' degree of satisfaction; disaggregated also for youth trustees' degree of satisfaction NGC members degree of satisfaction 	<ul style="list-style-type: none"> 100% posts filled 90% satisfaction for 90% of all trustees and all NGC members 	<p>ON TARGET</p> <ul style="list-style-type: none"> Majority of Trustee posts filled, three vacancies remain, and replacement process undertaken by NGC to be concluded in June. Trustee satisfaction levels have been assessed with help of external consultants and results will be reported no later than September 2021. NGC satisfaction is included in the Board assessment
	<p>ii. Quorate Board meetings held x 3: i.e. May, July and one before year's end</p>	<ul style="list-style-type: none"> # of quorate meetings completed 	<ul style="list-style-type: none"> At least 3 quorate meetings held 	<p>ON TARGET</p> <p>More than three quorate meetings were held in 2020 and at least three quorate will be held in 2021</p>
	<p>iii. Timely circulation of agenda, papers and minutes in all working languages</p>	<ul style="list-style-type: none"> Timing of circulation of languages prior to meetings 	<ul style="list-style-type: none"> 100% compliance with "2 weeks prior" policy 	<p>ON TARGET</p> <p>Is on track and very much appreciated</p>
	<p>iv. Sub-committees up and running, with chairs & trustees appointed and active</p>	<ul style="list-style-type: none"> Yes/no for each 	<ul style="list-style-type: none"> Yes, for all 	<p>ON TARGET</p> <ul style="list-style-type: none"> Yes - all committee chairs appointed (and reappointed when vacancy occurred) FAR/c fully operational Remainder of C'tees' membership finalized All C'tees' cycle now well underway with regular meetings held
	<p>v. Officer bearers – Chair and Treasurer - confirmed & active</p>	<ul style="list-style-type: none"> Yes/no for each 	<ul style="list-style-type: none"> Yes, for both 	<p>ON TARGET</p> <p>Yes - both are confirmed and are active</p>
	<p>vi. Staggered terms for trustees agreed, on advice from NGC</p>	<ul style="list-style-type: none"> Yes/no 	<ul style="list-style-type: none"> Yes, for all 	<p>ON TARGET</p> <p>Yes - all Trustee terms were set at July 2020 BoT meeting; NGC now takes over the function</p>
	<p>vii. Board-DG team building steps undertaken, with 2020/21 priorities brainstormed & agreed including check for compliance with core values and relevant policies i.e. conflicts of interests (Cols) and roles</p>	<ul style="list-style-type: none"> The efforts invested to this end DG's degree of satisfaction Trustees' degree of satisfaction 	<ul style="list-style-type: none"> Fully met 90% satisfaction for 90% of trustees 90% satisfaction for the DG 	<p>ON TARGET</p> <ul style="list-style-type: none"> On track, with all Trustees briefed on relevant policies and policies Cols declared routinely and were an item on the agenda of the March 2021 meeting Satisfaction levels have been surveyed and a report will be presented by Sept. 2021.

IPPF Board of Trustees - Report Card at May 20201

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1. Global Gov. (cont.)	viii. Distinctions between governance & management roles are clear & adhered to, without exception	<ul style="list-style-type: none"> # of occasions when trustees and/or DG see lack of clarity or are concerned 	<ul style="list-style-type: none"> Zero occasions 	ON TARGET <ul style="list-style-type: none"> No serious difficulties raised by any party thus far Is ongoingly a topic for discussion at meetings as needed & was a main topic at the March 21 meeting
	ix. Donors' & partners' degree of reported satisfaction with IPPF performance	<ul style="list-style-type: none"> # of occasions of concern % of donors' & partners' satisfaction 	<ul style="list-style-type: none"> All occasions, if any, resolved All donors & partners satisfied 	ON TARGET <ul style="list-style-type: none"> Successful donor briefings continue with positive feedback Donors have been invited to take part in aspects of our committee work and will provide feedback as part of the DG's assessment too.
	x. Communication strategy with MAs agreed and operational	<ul style="list-style-type: none"> Yes/no MAs' degree of satisfaction 	<ul style="list-style-type: none"> Yes 75% satisfaction 	ON TARGET <ul style="list-style-type: none"> Was an item on the agenda of the March 21 meeting NOT ON TARGET <ul style="list-style-type: none"> Satisfaction levels will <u>not</u> be comprehensively assessed by survey as planned, due to decisions needed to limit the scope and time taken for the Board assessment However, a report on MA engagement will be taken at the June 21 meeting with a view to stepping up
	xi. DG performance framework affirmed and priorities for Secretariat reforms endorsed	<ul style="list-style-type: none"> Yes/no 	<ul style="list-style-type: none"> Yes 	ON TARGET <ul style="list-style-type: none"> 2020 performance plan in place and progress being monitored & reported DG performance assessment, undertaken independently, is complete and a report on findings will be given to the June 21 BoT meeting. 2021 goals have been tentatively agreed and will be confirmed for consideration at the June 21 meeting.
	xii. Board fulfills its responsibilities to IPPF Safeguarding policies which are fully implemented	<ul style="list-style-type: none"> Degree of compliance 	<ul style="list-style-type: none"> Fully compliant 	ON TARGET <ul style="list-style-type: none"> Safeguarding is a regular item on BoT agenda BoT focal point briefed routinely & as need arises and supporting roll out of new tools and systems
	xiii. IPPF Business Plan performance reviewed	<ul style="list-style-type: none"> Yes/no 	<ul style="list-style-type: none"> Yes, with critical issues identified 	ON TARGET <ul style="list-style-type: none"> Is informing the setting too of the new strategic plan

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2. We are centering on, with & for youth	i. Briefed on the Youth Manifesto – its origin, content and clear about priorities	• Yes/no	• Yes, in 2020	ON TARGET Yes
	ii. Briefed on Secretariat and broad movement efforts for youth under the business plan & with attention to intersectionality	• Yes/no	• Yes, in 2020	ON TARGET <ul style="list-style-type: none"> • Was a main item on the March 21 BoT meeting. • The BoT resolved to deepen meaningful participation by youth in <u>all</u> that IPPF does, with particular emphasis on the design of IPPF’s next Strategy, inter-generational dialogue and resource allocation to youth-led initiatives
	iii. Board brainstorm on own youth priorities, aspirations & integration of youth in all our work	• Yes/no	• Yes, in 2020	
	iv. Agree initial transformative actions for youth-centeredness and communicate those	• Yes/no	• Yes, in 2020	
	v. MA s are reporting their transformative strategies for and by youth, i.e. youth-friendly services, youth centered advocacy, youth-leadership	• Evidence of this i.e. at regional youth forums etc.	• [TBC]	
3. Accountability for quality of services & advocacy is strengthening	i. Briefed on service delivery & advocacy models, systems & value chains across the Fed. including in Covid-19 & humanitarian contexts	• Yes/no	• Yes, in 2020	ON TARGET • Yes - done in context of on-boarding briefing
	ii. Briefed on key performance measures for quality in delivery & advocacy & agreeing its role in monitoring	• Yes/no	• Yes, in 2020	[To be confirmed by Secretariat]
	iii. Alerted to examples of excellent performance by MAs & to integrity & poor performance issues as needed, with this a standing item	• Regular reports to Board	• Reports presented at each meeting	[To be confirmed by Membership Committee]
	iv. Briefed on needed IPPF policy developments with a policy-making register established setting out priorities for policy development agreed	• Yes/no	• Yes, in 2020	ON TARGET • Discussed at Nov. 2020 meeting
	v. IPPF’s declaration on sexual rights is finalized and initial steps for implementation agreed	• Yes/no	• Yes, in 2020/early 2021	ON TARGET • Discussed at Nov. 2020 meeting
	vi. Board is developing a strong vision for sustaining & strengthening service delivery advocacy by & for MA s that meet quality standards, are relevant to youth , tackle intersectionalities, promote sexual rights & provide access for the most marginalized people	• Yes/no as part of the new strategic planning process	• Yes, in 2021	ON TARGET <ul style="list-style-type: none"> • Took reports on 2019 performance on HIV and 2020 performance viz COVID at BoT meetings • Strategic planning process has started

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Objectives	Key outputs/outcomes	Indicators	Targets	Progress at May, 2021
3. <u>Accountability</u> (cont.)	vii. Board is actively supporting innovation in programmes as led by the DG & by MAs to help better meet IPPF challenges & opportunities	<ul style="list-style-type: none"> Yes/no as part of the new strategic planning process 	<ul style="list-style-type: none"> Yes in 2021 	ON TARGET <ul style="list-style-type: none"> Strategic planning process has started
	viii. MAs own, strive and demonstrate compliance with core values of equality, inclusion and non-discrimination	<ul style="list-style-type: none"> % of MAs reporting compliance 	<ul style="list-style-type: none"> Xx% compliant 	[To be confirmed by Membership Committee]

4. <u>Fiscal & due diligence</u> processes & financial sustainability are strongly in focus	i. Financial health & income strategies are monitored and reviewed with an eye also to longer term sustainability given the pandemic's impacts	<ul style="list-style-type: none"> Yes/no Degree of youth trustees' confidence in investments in youth specifically 	<ul style="list-style-type: none"> Yes, & to c/FAR satisfaction 90%+ youth trustees satisfied 	ON TARGET <ul style="list-style-type: none"> Yes, to date Youth trustees' satisfaction levels have been assessed and findings will be reported to no later than Sept. 21.
	ii. Audited accounts agreed and approved	<ul style="list-style-type: none"> Yes/no 	<ul style="list-style-type: none"> Yes in 2020 	ON TARGET <ul style="list-style-type: none"> Yes
	iii. Compliance with relevant regulations of UK Charity Commission, as a Board of Trustees & as Employers including those covering discrimination, whistle blowing etc.	<ul style="list-style-type: none"> Degree of compliance 	<ul style="list-style-type: none"> Fully compliant 	ON TARGET <ul style="list-style-type: none"> Session on Safeguarding held at November 2020 & March 2021 meetings Meeting with Charity Commission, Apr. 2021
	iv. Risk register reviewed and adjusted as needed with critical incidents reported as and where required	<ul style="list-style-type: none"> Yes/no register review Regularity of updating 	<ul style="list-style-type: none"> Yes, in 2020 Updated quarterly by c/FAR 	ON TARGET <ul style="list-style-type: none"> Yes, thanks to C/FAR
	v. Whistle blowing & other complaints dealt with promptly, in full accordance with policy	<ul style="list-style-type: none"> % dealt with promptly 	<ul style="list-style-type: none"> 100% dealt promptly 	ON TARGET <ul style="list-style-type: none"> Reported on as part of Critical Incidents and Safeguarding Reports
	vi. MAs reporting on their fiscal health & risks as appropriate	<ul style="list-style-type: none"> % of MAs reporting 	<ul style="list-style-type: none"> 100% of MAs 	[To be confirmed by C/FAR]
	vii. MAs are meeting due diligence & compliance requirements and actively encouraged in this, as part of accreditation processes as appropriate	<ul style="list-style-type: none"> % of MAs meeting standards 	<ul style="list-style-type: none"> xx% of MAs 	[To be confirmed by Membership Committee]

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5. We are looking ahead	i. Our priorities as a BoT for 2021 are agreed	• Yes/no	• Yes, and reviewed at each Board meeting	ON TARGET • BoT priorities for 2020 & early 2021 were agreed at July meeting & are reviewed each meeting
	ii. MA engagement strategy is set out for implementation in 2021	• Yes/no	• Yes, agreed by early 2021	ON TARGET • Was a main item at March 2021 meeting and all Trustees committed to engagement steps
	iii. Process for establishing IPPF's future business/strategic plan is agreed	• Yes/no	• Yes, in 2021	[To be confirmed by C/SIP]
	iv. Trustees have a shared understanding of key issues & challenges facing the Fed. & are working through those, always keeping youth in focus	• Yes/no	• 90% of trustees are report "yes" for 90% of the time	ON TARGET • Trustee satisfaction levels have been assessed with help of external consultants and results will be reported no later than June 2021.

/ends