

**IPPF BOARD OF TRUSTEES MEETING:
2 & 3 December 2021
Decisions/Action
List: Status update**

COMPLETED
 IN PROGRESS
 YET TO BE STARTED

	ACTION ITEM	RESPONSIBLE	DEADLINE	STATUS
1.	<p>Minutes of the previous meetings</p> <p>The Board adopted the Minutes of the meeting of the Board of Trustees held virtually on 22 & 23 September 2021, as a true and accurate record.</p>	PA to the DG	Immediate	COMPLETED
2.	<p>Terms of office for newly appointed Trustees</p> <p>The Board approved the terms of office for newly appointed Trustees as follows:</p> <ul style="list-style-type: none"> • Rose-Marie Belle Antoine to serve for an initial term of one year, renewable as a fulland final term of three years. • Santiago Cosio and Andreas Prager each toserve for a final term of two years. 	Senior Technical Advisor – ID & Governance Support	N/A	COMPLETED
3.	<p>Chair's and DG's Report – abortion law information</p> <p>DG to share with the Board an outline of the work done by the MA of Benin which resulted in the legalisation of abortion in most circumstances.</p> <p>The Board will be sent a global map of the abortion law status across the world, as well as information produced by the European Network on the status of abortion laws in Europe.</p>	<p>Director Africa Region</p> <p>RD European Network</p>	<p>Jan</p> <p>2022</p>	<p>COMPLETED</p> <p>COMPLETED</p>

<p>4.</p>	<p>General Assembly 2022</p> <p>The Board agreed that the General Assembly would take during week commencing 21 November 2022 in Bogota, Colombia. There would be a half-day BoT meeting before the GA and a full day's meeting immediately after the GA.</p> <p>It was noted that at its next meeting the Board would review a first draft agenda for the General Assembly. The Board would also establish a Working Group for the GA, which would include significant representation from young people.</p> <p>The Board noted the continuing concerns regarding Covid and acknowledged that a hybrid solution was not ideal, especially taking into consideration inequalities in internet access and its costs.</p>	<p>DG/ Chair</p>	<p>By next Board meeting</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>IN PROGRESS</p>
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	It was noted that Board members are to be reimbursed for any additional costs incurred with regard to internet connectivity to enable virtual participation in meetings. Trustees are reminded to submit their expenses to the Secretariat.	All trustees		COMPLETED
5.	Board Governance Calendar The Board noted the updated Governance Calendar, including the indicative priorities to be addressed in the respective meetings in 2022. It was noted that the February 2022 C-FAR meeting would need to be re-scheduled for a week later, to enable sufficient preparation time for the meeting. It was noted that each Committee would work towards having one face-to-face meeting during 2022. Committee Chairs were asked to give consideration to preferred dates and places.	C-FAR Chair Board Committee Chairs	Immediate January 2022	COMPLETED COMPLETED IN PROGRESS
6.	Board Work Plan The Board approved its Work Plan, which sets out the Board's priorities up to the General Assembly in November 2022, subject to the addition of the indicators and targets relating to the anti-racism plan and MA involvement in governance reform as agreed.	Board Chair	January 2022	COMPLETED
7.	Key Performance Indicators for the Board The Board approved the Key Performance Indicators (KPIs) as presented, noting that they were one element only of the Board evaluation process alongside "360-degrees feedback" and progress on the Board Workplan). The KPIs will be finalized and approved formally by the NGC. It was also noted that the Board may wish to return to this document when more Trustees are present.	Director Governance & Accreditation Chair NGC	January 2022	IN PROGRESS
8.	Conflicts of Interest The Board approved the process for the management of Conflicts of Interest, as presented. It was noted that the Director, Governance & Accreditation and Andreas Prager would discuss options for improving the Conflicts of Interest Declaration Form.	Director Governance & Accreditation Director	February 2022	COMPLETED

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	Secretariat to use the approved process and define a Conflicts of Interest Policy	Governance & Accreditation		COMPLETED
9.	<p>C-SIP Report</p> <p>The Board noted the report and recommendations from C-SIP.</p> <p>The Board approved the theme for the next resource allocation Stream 2 Consortium to be Youth, to implement a youth-centred gender transformative programme, to start in 2022 and run into 2024, with full attention to intersectionality and IPPF's commitment to being an anti-racist organization.</p>	Director Programmes	July 2022	IN PROGRESS
10.	<p>Membership Committee Report</p> <p>Future MC reports to include a footnote explaining that in instances where MAs are addressing issues of non-compliance during the latest accreditation phase, they are still accredited MAs under the previous phase, if applicable.</p> <p><u>Recommendations for Accreditation</u></p> <p>The Board approved the recommendation of the MC that the following MAs be re-accredited as Full Members of the Federation:</p> <ul style="list-style-type: none"> • Family Planning Association of Malawi • Association Ivoirienne pour le Bien-Etre Familial – Cote d'Ivoire • Fianakaviana Sambatra - Madagascar • Jamaica Family Planning Association • Instituto Peruano de Paternidad Responsable -Peru • Association Tunisienne de la Santé de laReproduction - Tunisia • Lebanese Association for Family Health • Rahnuma - Family Planning Association of Pakistan • Tuvalu Family Health Association • Eesti Seksuaaltervise Liit / Estonian SexualHealth Association • Family Planning Association of India • Family Health Association of Iran <p><u>Update on Suspensions</u></p> <p>The Board approved the recommendation of the MC that the suspension of Family Health Options Kenya be continued.</p>	<p>Director Governance & Accreditation</p> <p>All to note RD Africa</p>	<p>Immediate</p> <p>Immediate</p>	<p>IN PROGRESS</p> <p>COMPLETED</p> <p>COMPLETED</p>

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	<p>The Board approved the recommendation of the MC that the suspension of Association Sénégalaise pour le Bien-Être Familial be continued.</p> <p><u>Applications for Associate Membership</u> The Board approved the recommendation of the MC that the Antigua & Barbuda Planned Parenthood Association be admitted into Associate Membership of IPPF.</p> <p>The Board approved the recommendation of the MC that the Dominica Planned Parenthood Association be admitted into Associate Membership of IPPF.</p> <p><u>Confirmation of Associate Membership</u> The Board approved the recommendations from the MC that the Associate Membership of the MAs of Iraq, Yemen, Australia and Papua New Guinea be confirmed for the period 2021 – 2022.</p> <p><u>Exemption from Phase 3 Accreditation</u> The Board approved the recommendation of the MC that the Yemen and Syria Member Associations be exempt from having to undergo the accreditation review process during the third accreditation phase.</p>	<p>Director Governance & Accreditation</p> <p>RD ACRO</p> <p>RD Arab World</p>	<p>Immediate</p> <p>Immediate</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p>
11.	<p>MA Governance Reform Initiative</p> <p>The Board noted the update on the MA Governance Reform Initiative. The Board agreed that at a future meeting it would review some case studies of MAs which had been suspended, and the actions taken by the Secretariat to support the MAs, as well as actions required by the MAs, in order for the suspensions to be lifted. Some of the key messages for MAs could then be transmitted to the GA.</p>	<p>Director Governance & Accreditation</p> <p>RDs SAR & AR</p>	<p>February 2022</p>	<p>YET TO BE STARTED</p>
12.	<p>MA communications</p> <p>The Board noted the update and welcomed the opportunities the Secretariat was helping to prepare for focused communication with MAs in 2022.</p>	<p>Director External Relations</p>		<p>IN PROGRESS</p>
13.	<p>Individual Giving Investment Plan</p> <p>The Board welcomed the proposal for an Individual Giving Investment Plan and approved the designation of funds from reserves to develop the programme over the next three years (see item 15 – Designation of Funds).</p>	<p>Director External Relations</p>	<p>Quarter 1 2022</p>	<p>IN PROGRESS</p>

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	d) US\$3 million to support individual giving, of which the sum of US\$2 million will be conditional on availability of reserve balance above the threshold fixed in the approved reserves policy as at 31 December 2021.			COMPLETED
17.	<p>C-FAR Report – 2022 Plan and Budget</p> <p>As recommended by C-FAR, the Board approved the unified Secretariat Plan and Budget for the year 2022, with a total income of US\$77,665,000 and a total expenditure of US\$99,999,000.</p> <p>It was noted that this was a balanced budget. As was the case for 2021, the excess unrestricted earmarked and restricted expenditures would be covered from funds held at the Secretariat and carried forward from the previous year. It would, however, require additional designation from the General Reserves: US\$ 2.2 million for the defined benefit pension liability and US\$ 0.26 million for one-off set up costs for the Americas and Caribbean offices.</p>	Director Finance and Technology	Immediate	COMPLETED
18.	<p>C-FAR Report – Risk Register</p> <p>As recommended by C-FAR, the Board approved the Risk Register 2021-22 as presented.</p>	Director Risk and Assurance	Immediate	COMPLETED
19.	<p>SAFEGUARDING AND INCIDENT MANAGEMENT</p> <p>The Board noted the update on Safeguarding and Incident Management and encouraged some review of the format to ensure it provided information to the appropriate level of detail.</p>	Head of Safeguarding	Quarter 1 2022	COMPLETED