

**IPPF BOARD OF TRUSTEES MEETING:
17 & 18 June 2022
Decisions/Action List**

	ACTION ITEM	RESPONSIBLE	DEADLINE	STATUS
1.	<p>Minutes of the previous meetings</p> <p>The Board <u>adopted</u> the Minutes of the meeting of the Board of Trustees held virtually on 9 & 10 March 2022, as a true and accurate record.</p>	Personal Assistant to the Director General	Immediate	
2.	<p>Strategy 2028</p> <p>The Board <u>agreed</u> on the draft Strategy to put forward to the membership, with an indicative vote due end of June.</p>	Head Strategy & Planning	July 2022	
3.	<p>General Assembly Preparation</p> <p>The Board <u>approved</u> the inclusion of the awards in the GA oversight group's scope of work.</p> <p>The Board <u>approved</u> the GA agenda and themes.</p> <p>The Board <u>defined</u> its role as GA sponsors in MA engagement.</p> <p>The Board <u>noted</u> the update on Anti-Racism and the Statement going to the GA.</p> <p>It was <u>noted</u> that there would be a written Report from the Board of Trustees to the GA, detailing the work of the Board since its appointment by the GA. Trustees would receive a draft of the Board's Report to the GA in all the working languages and would be asked to provide any comments. The Board <u>agreed</u> that a BoT Report to the GA would be established practice going forward, noting that this was the first Board accountable to the GA.</p>	All to note	Immediate	
4.	<p>IPPF Regulations and Procedural Byelaws</p> <p>The Board <u>endorsed</u> the proposed amendments to the IPPF Regulations and Procedural Byelaws and recommended them for the approval of the General Assembly introducing the role of Vice Chair and the deletion of the role of Treasurer. In addition, the Board <u>endorsed</u> the removal of all reference to Western Hemisphere Region within the same documents and the introduction of Americas and</p>	Director, Governance & Accreditation	August 2022	

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	<p>Caribbean Region.</p> <p>The Board endorsed the proposed amendments to relevant policies: Policy 1.4- TORs of the Chair and Vice Chair of the IPPF Board of Trustees and Policy 1.9-TORs of the C-FAR (annexed for review) with a view to these being approved by the BoT in November 2022, following GA approval of the Regulations and Procedural Byelaws amendments.</p>	Director, Governance & Accreditation	October 2022	
5.	<p>Trustees' Terms of Office</p> <p>The Board re-appointed for a second and final term the following trustees upon the recommendation made by the NGC pending the GA confirmation:</p> <ul style="list-style-type: none"> • Isaac Adewole • Ulukbek Batyrgaliev • Rose-Marie Belle Antoine <p>The Board extended gratitude to Jacob Mutombo for his service to the Board of Trustees and noted his voluntary non-renewal of his term.</p>	NGC Chair & Director, Governance & Accreditation	August 2022	
6.	<p>Rotation of Board Committees' Membership</p> <p>The Board noted the progress of the staggering of the term of office of board committee members.</p> <p>The Board approved the subsequent proposals for rotation made by each Board Committee's Chair.</p>	NGC Chair Board Committee Chairs & Director, Governance & Accreditation	July 2022	
6.	<p>Performance Review of the Board Committees</p> <p>Each Committee Chair to complete the process in partnership with the NGC.</p> <p>A Trustee suggested that there should be another Trustee supporting the Board Chair in the performance review process, as it was a huge task, together with the other responsibilities of the Board Chair. This suggestion was noted.</p>	NGC Chair Board Committee Chairs & Director, Governance & Accreditation	July 2022	
7.	<p>2021 Annual Performance Review</p> <p>The Board noted the report.</p> <p>It was noted that the Board would be provided with a more granular analysis of the performance data,</p>	All to note	Immediate	

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	<p>including comparisons excluding WHR data.</p> <p>It was noted that the link to the APR would be shared with the Board.</p>			
8.	<p>Actions arising from Chair's and DG's Progress Report</p> <p>The Board noted the report.</p> <p>It was noted that acronyms would be spelt out in future in Reports.</p> <p>There was a request for future reports to include a small section on risk analysis, for instance how political unrest in certain regions will affect services. The DG agreed to include this in future reports.</p>	All to note	Immediate	
9.	<p>Report from the Membership Committee</p> <p><u>Re-accreditation</u></p> <p>As recommended by the Membership Committee, the Board of Trustees agreed that the following MAs be re-accredited as Full Members of the Federation:</p> <ul style="list-style-type: none"> • Botswana Family Welfare Association; • Association Congolaise pour le Bien-Etre Familial; • Association Mauritanienne pour la Promotion de la Famille; • Väestöliitto; • NGO Women Health and Family Planning <p><u>Suspension</u></p> <p>The Board of Trustees, upon the recommendation of the Membership Committee, agreed that the Djiboutienne pour l'Equilibre et la Promotion de la Famille, be suspended from IPPF membership, due to lack of performance and for failing to commit itself to go through the accreditation review which confirms their full membership status with IPPF.</p> <p><u>Expulsion</u></p> <p>The Board of Trustees, upon the recommendation of the Membership Committee, agreed that the Secretariat should begin the process to expel the Association Sénégalaise pour le Bien Etre Familial,</p>	<p>RD Africa</p> <p>RD AWR</p> <p>RD European Network</p> <p>Director Governance & Accreditation</p> <p>RD AWR</p> <p>Director Governance & Accreditation</p>	<p>Immediate</p> <p>Immediate</p> <p>Immediate</p>	

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	<p>from IPPF, noting that the situation that led to the MA being suspended was still ongoing.</p> <p>The Board of Trustees, upon the recommendation of the Membership Committee, agreed that the Secretariat should begin the process to expel the Planned Parenthood Association of Liberia, from IPPF, noting that the situation that led to the MA being suspended was still ongoing.</p> <p>A Board member asked if the process of expulsion could be fast-tracked, if an MA had committed a very serious offence. The DG replied that the Secretariat would welcome this and that in due course a recommendation would be taken to the MC.</p> <p><u>Associate Membership of IPPF</u></p> <p>The Board of Trustees, upon the recommendation of the Membership Committee, approved that the Foundation for the Promotion of Responsible Parenthood of Aruba, be admitted as an Associate Member of IPPF.</p> <p><u>Continuation of suspension</u></p> <p>The Board of Trustees, upon the recommendation of the Membership Committee agreed that the suspension of Family Health Options Kenya be continued, noting that the situation was on-going and the matter was still before the Court, with 4 July 2022 as the new date for the Hearing.</p> <p><u>IPPF Standards and Responsibilities of Membership</u></p> <p>The Board of Trustees, upon the recommendation of the Membership Committee, approved the amendments to the IPPF Standards and Responsibilities of Membership but asked that subsequent adjustments made during the meeting, and Standard 2.1, which should revert to the 20% youth requirement, be brought back to the Board at its next meeting for a final decision.</p> <p>It was noted that in the future a process would be devised for MAs to “accredit” the Secretariat. It would be a similar process to accreditation, with</p>	<p>RD Africa Region</p> <p>Director Governance & Accreditation</p> <p>RD Americas and Caribbean</p> <p>Director Governance & Accreditation</p> <p>All to note</p> <p>Director Governance & Accreditation</p>	<p>Immediate</p> <p>Immediate</p> <p>Immediate</p> <p>August 2022</p>	

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	<p>Standards and certification. The Secretariat would come back to the Board on a proposal to equalize the balance of power between the Secretariat and the MAs.</p> <p>The Secretariat noted a comment about the mental health environment of an organisation being taken into consideration, as well as the physical environment.</p> <p>Some Board members raised concerns about insufficient emphasis being given in the Standards and Responsibilities document on the separation between governance and the executive. The Secretariat acknowledged this point and advised that this aspect would be strengthened during the checks undertaken during accreditation.</p>			
10.	<p>Safeguarding and Incident Management</p> <p>The Board of Trustees noted the report.</p>	All to note	Immediate	
11.	<p>Report from C-FAR</p> <p>1) The Board of Trustees noted the report submitted by the C-FAR chair.</p> <p>2) On recommendation of the CFAR, the Board of Trustees approved</p> <ol style="list-style-type: none"> a) the new Risk Register. b) of drawdown of US\$ 199,000 from the General Reserves for set up and launch cost of office in Abidjan. c) reallocate US\$ 425,000, of stream 1 allocation to MA grants to providing funds to increase MA footprint. d) the Indicative Planning figure for the year 2023-25 and its allocation to: (i) Three streams of core funding; and (ii) its allocation to both MAs and the Secretariat <p>2) On the recommendation of the CFAR, the Board of Trustees</p> <ol style="list-style-type: none"> a) noted the Draft audited financial statement for the year ending 31st December 2021 and b) delegated its authority to approve and sign the final (draft) audited financial statement to Elizabeth Schaffer (C-FAR Chair), Bience 	<p>Director, Finance & Technology</p> <p>BoT Chair BoT Treasurer</p>	<p>Immediate</p> <p>July 2022</p>	

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	<p>Gawanas (Treasurer) and Kate Gilmore (Chair of the Board).</p> <p>It was agreed that in the future the high-level finance presentation would be supplemented with full tables in the background documents.</p> <p>It was agreed that the Secretariat would share with the Board the different budget scenarios for the next three years, including the worst, most likely and best cases in terms of income.</p>	<p>C-FAR Chair</p> <p>Director, Finance & Technology</p>		
12	<p>Any Other Business</p> <p><u>Resolution to appoint Secretary and Assistant Secretary for operation in ACR</u></p> <p>The Board resolved that Ms. Anna-Kim Robinson and Mrs. Dona Da Costa Martinez, be and are, hereby, appointed as Secretary and Assistant Secretary, respectively, of the company for the purposes of (i) carrying into effect the decisions of the directors in Trinidad and Tobago; (ii) ensuring that the company is in compliance with relevant legislation including its obligations to file documents with the Companies Registry and other regulatory authorities; and (iii) maintaining company records, accounts and minutes of meetings.</p> <p><u>Thanks to Jacob Mutambo</u></p> <p>The Board noted that this was Jacob's last meeting. The Board would write a letter to Jacob, conveying their deep appreciation for his work on the Board and wishing him well.</p>	<p>Personal Assistant to the Director General</p> <p>RD Americas and Caribbean</p>	Immediate	