

**IPPF BOARD OF TRUSTEES MEETING:
25 & 26 November & 8 December 2022
Action List- Implementation Update**

	ON TARGET
	IN PROGRESS
	NOT SCHEDULED TO START YET
	NEED ATTENTION

	ACTION ITEM	RESPONSIBLE	DEADLINE	STATUS
1.	<p>Minutes of the previous meeting</p> <p>The Board adopted the Minutes of the meeting of the Board of Trustees held on 29 September 2022 as a true and accurate record, subject to the correction of one sentence under agenda item two, which should read “three-year funding plan”, not “five year funding plan”.</p>	Personal Assistant to the Director General	Immediate	
2.	<p>General Assembly de-brief</p> <p>It was agreed that the Secretariat would prepare an Issues Paper covering proposed action on issues arising from the GA regarding Youth, Strategy Implementation, Principles & Values, Anti-Racism, Communication and Membership Engagement and the Shape of the next GA, for consideration at the next Board meeting, which would also inform the Board’s Work Plan for 2023.</p>	BoT Chair, Director General	January 2023	
3.	<p>Approval of policies 1.4 – ToRs of Chair and Treasurer of the Board of Trustees</p> <p>The Board approved the revised Policy 1.4: Terms of Reference of the Chair and Vice Chair of the IPPF Board of Trustees.</p>	Director, Governance and Accreditation	January 2023	
4.	<p>Approval of policies 1.9 – ToRs Finance, Audit and Risk Committee</p> <p>The Board approved the revised Policy 1.9: Terms of Reference of the Finance, Audit and Risk Committee.</p>	Director, Governance and Accreditation	January 2023	
5.	<p>Process for appointment of the BoT Vice-Chair</p> <p>The Board noted that the procedure and timeline for the appointment of the Chair and Vice-Chair was set out in the IPPF Procedural Byelaws. All valid nominations will be processed by the NGC and submitted to the Board for election, taking into account staggering the terms of the Chair and Vice Chair, to ensure continuity.</p>	NGC Chair BoT Chair Trustees Director, Governance and Accreditation	January 2023	

6.	Re-appointment of the Honorary Legal Counsel The Board re-appointed Ms Aileen McColgan KC for a second and final term of office, as IPPF Honorary Legal Counsel, ending on 2 December 2025.	Director, Governance and Accreditation	December 2022	
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7.	<p>Rotation of Trustees' responsibilities: Board Officers, Committee Chairs and Committee Membership</p> <p>The Board noted that each of the standing Board Committee Chairs had been requested to complete their Committees' performance reviews and put forward rotation plans of Committee members. From this information a skills gap assessment would be made in respect of each Committee and recruitment for vacant positions would then begin in January 2023, with CFAR vacancies being a priority.</p> <p>With regard to Trustees' rotation on Committees, it was agreed that this would be discussed further at the next BoT meeting.</p>	<p>NGC Chair</p> <p>BoT Chair</p> <p>Director, Governance and Accreditation</p>	<p>December 2022</p>	
8	<p>Youth Resolution</p> <p>The Board approved the Resolution on Youth, to be circulated to all Member Associations.</p> <p><i>The Board of Trustees, affirming its commitment to youth-centred implementation of the newly approved "Come Together" Strategy 2028 that is also accountable to youth, emphasising that the principles of meaningful youth participation and intergenerational collaboration will guide implementation of the Strategy throughout, and determined that the IPPF Secretariat's plans and budgets are fully aligned with IPPF's youth-centred promises, requests the Secretariat to:</i></p> <ul style="list-style-type: none"> - <i>Allocate basic core funding against specific business cases, as part of the re-aligned 2023-25 budget to be presented in Quarter 2, 2023, in order to enable the coordination and work of six regional youth networks.</i> - <i>Ensure MA's involve youth in the design of their MA business cases</i> - <i>Take concrete steps to advance inclusion of marginalized young people in all measures under the Strategy directed to enhancing the participation of youth and youth-led accountability across IPPF and our accountability to them.</i> - <i>Ensure active, diverse, youth engagement in the Federation-wide development of the IPPF Charter, in the Identity and Brand process and in efforts to widen action on our promise to an actively, deliberately anti racist IPPF.</i> - <i>Incorporate youth involvement in IPPF digital communications and educational strategies including in comprehensive sexuality education.</i> - <i>Utilise regional youth networks and platforms, and the Youth Consortia, to engage in learning programmes both across those regional networks</i> 	<p>RD ACRO</p>	<p>For implementation in the current planning cycle and reports of progress at each board meeting</p>	

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	<p><i>and across Member Associations.</i></p> <ul style="list-style-type: none"> - <i>Explore, propose, and develop mentorship opportunities to enable intergenerational growth.</i> - <i>Develop tools and learning opportunities and promote sharing of best practices also from outside IPPF, to enhance the participation of youth in governance spaces.</i> - <i>Establish transparent and measurable milestones and fully utilise the indicators in the results framework to monitor and evaluate progress against IPPF's youth-centred commitments under the "Come Together" Strategy 2028.</i> <p><i>The Board further reminds the Secretariat, and MAs in each country, that there must be safe spaces for all youth, where their participation is embraced and encouraged with safeguarding measures, training and development opportunities put in place to guarantee this.</i></p>			
9.	<p>Report from the Membership Committee</p> <p><u>Re-accreditation</u></p> <p>As recommended by the Membership Committee, the Board of Trustees approved that the following MAs be re-accredited as Full Members of the Federation:</p> <ul style="list-style-type: none"> • Planned Parenthood Association of Zambia • Association Comoriene pour le Bien-Etre de la Famille (Comoros) • Egyptian Family Planning Association • Association Algérienne pour la Planification Familiale (Algeria) • Somaliland Family Health Association • Serbian Association for Sexual and Reproductive Rights • Family Planning Association of Hong Kong • Cook Islands Family Welfare Association • Afghan Family Guidance Association <p><u>Applications for Associate Membership</u></p> <p>As recommended by the Membership Committee, the Board of Trustees approved that the following organisations be granted Associate Membership of IPPF:</p> <ul style="list-style-type: none"> • La Maternite Consciente Association Guadeloupéenne pour le Planning Familial (Guadeloupe) • Colectivo Rebeldía (Bolivia) 	<p>RDs Africa, Arab World Region, ESEAOR, ENRO & SARO</p> <p>Director, Governance and Accreditation</p>	December 2022	

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	<ul style="list-style-type: none"> • Mauritius Family Planning & Welfare Association <p><u>Confirmation of Associate Membership</u></p> <p>As recommended by the Membership Committee, the Board of Trustees approved the renewal of the Associate Membership of the following Member Associations for the year 2022-2023:</p> <ul style="list-style-type: none"> • Yemeni Association for Reproductive Health (Yemen) • Antigua Planned Parenthood Association • Dominica Planned Parenthood Association • Foundation for the Promotion of Responsible Parenthood (Aruba) • Family Planning Alliance Australia • Papua New Guinea Family Health Association <p>As recommended by the Membership Committee, the Board of Trustees approved that the Associate Membership of the Member Association of Iraq should not be renewed for the year 2022-2023.</p> <p>The Director, Governance & Accreditation agreed to send to the Board for its information the Accreditation Procedure.</p> <p><u>Suspensions and Expulsions</u></p> <p>It was noted that on 3 November 2022 the Board had approved electronically the following decisions relating to suspension and expulsion of Member Associations.</p> <p>As recommended by the Membership Committee, the Board of Trustees approved that the suspension of the Association Djiboutienne pour l'Equilibre et la Promotion de la Famille (MA of Djibouti) be continued.</p> <p>As recommended by the Membership Committee, the Board of Trustees approved that Seimos Planavimo ir Seksualines Sveikatos Asociacija (the MA of Lithuania) be suspended from IPPF membership, due to a failure to meet the accreditation requirements.</p> <p>As recommended by the Membership Committee,</p>			

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	<p>the Board of Trustees approved that the process to expel the Association Sénégalaise pour le Bien Être Familial (Senegal) from IPPF be completed.</p> <p>As recommended by the Membership Committee, the Board of Trustees approved that they begin the process to expel Family Health Options Kenya from IPPF.</p> <p>As recommended by the Membership Committee, the Board of Trustees approved that they begin the process to expel the Family Planning Association of Bangladesh from IPPF.</p>			
10	Minutes of the previous meetings Deferred to the next meeting.	Personal Assistant to the Director General	March 2023	
11	Presentation of financial information Financial information to the Board to show how much unrestricted funding is allocated to the Secretariat and how much is allocated to MAs.	Director, Finance & Technology	March 2023	
12	Designation of funding to 2023 The Board approved the designation of US\$8.954 million to the 2023 budget as presented.	All to note	Immediate	
13	<p>Budget 2023</p> <p>The Board approved the plan and budget for 2023as follows:</p> <ul style="list-style-type: none"> • Unrestricted income deficit of US\$2,042,000 • Designated funds deficit of US\$6,719,000 • Restricted income deficit of US\$4,685,000 • Total IPPF deficit of US\$13,446,000 <p>The Board approved the Hosted Programmes Budgets for 2023 as follows:</p> <ul style="list-style-type: none"> • Safe Abortion Action Fund (SAAF) deficit ofUS\$1,749,000 • SheDecides deficit of US\$257,000 • Nexus surplus of US\$2,000 <p>UNF-FP2030 deficit of US\$916,000</p>	Director, Finance & Technology	Immediate	
14	Auditors The Board approved the proposal for the 2023 Auditand appointed Crowe as Auditors for 2023.	Director, Finance & Technology	Immediate	
15	Resolution on the Crown Agents Bank The Board approved a resolution regarding the maintenance of a banking relationship with the	Director, Finance & Technology	Immediate	

	<p>Crown Agents Bank and a list of eight signatories as follows:</p> <ul style="list-style-type: none"> a) Alvaro Jose Bermejo Thomas b) Manuelle Veronique Hurwitz c) Mina Lea Barling d) Varun Kumar Anand e) Berna Riva Eskinazi Loker f) Mahugnon Achille Togbeto g) Janice Venn f) Maria Cristina Smith 			
16	<p>Trustees' end of term and evaluations The terms of office of a number of Trustees would end or would be up for renewal in 2023 and a Board evaluation is also due. These items would be on the agenda of the Board's next two meetings.</p>	<p>BoT Chair NGC Chair DG Director, Governance & Accreditation</p>	<p>March and June 2023</p>	