

Board of Trustees
15-16 June 2023

RESOLUTIONS SHEET

THURSDAY 15th JUNE 2023

09:00	WELCOME REMARKS AND CHECK-IN OF TRUSTEES
-------	---

- Tributes: It is a Federation tradition to start with tributes to remember staff and volunteers that have passed away since the previous meeting. We will do this in writing only (DOC 0.b)
- Matters arising. BoT will be updated on progress of items agreed at the March BoT meetings; in writing only. (Doc 0.c)

Given it is this Board's first face-to-face meeting in 2023, we shall spend quite some time getting to know each other; especially with the arrival of new trustees.

10:00	1. PROCEDURAL ITEMS
-------	----------------------------

1.1 APOLOGIES FOR ABSENCES AND ACCEPTANCE OF PROXIES

BoT notes that apologies for absence have been received from **xxxx**

BoT notes the following proxies: Proxy from **xxx** to **yyy**

1.2 APPROVAL OF MINUTES

BoT adopts the minutes of the BoT, held virtually on 9th to 10th March 2023, [as amended] as a true and accurate record.

1.3 ADOPTION OF AGENDA AND TIMETABLE

BoT adopts the agenda and timetable for this meeting [as adapted]

10:15	2. PRESENTATION OF CANDIDATES FOR THE OFFICE OF BOARD CHAIR
-------	--

BoT notes the presentation of the sole candidate for the BoT Chair.

10:30	3. SRHR IN CRISIS: IPPF's Humanitarian Work
-------	--

BoT notes and/or approves any resolution that may arise from this session

11:15	BREAK
-------	--------------

11:30	3. SRHR IN CRISIS: IPPF's Humanitarian Work (cont)
-------	---

BoT notes and/or approves any resolution that may arise from this session

13:00	LUNCH
-------	--------------

14:00	4. ACCOUNTABILITY
-------	--------------------------

4.1 The Youth Forum Resolution to the 2022 GA

BoT notes the update on the implementation of the resolution.

4.2 Chair's and DG progress report

BoT notes the Chair's and DG progress report

14:45	5. BOARD MATTERS AND GOVERNANCE
-------	--

5.1 Review of The Board Work Plan

BoT discusses and agrees proposed outcomes, targets, and key milestones and review progress to date.

5.2 Review of Governance Calendar

BoT notes the update to the Governance Calendar.

5.3 Rotation of Board Committee Members

BoT **reviews** the profiles of the new and existing trustees and **approves** any new allocation to respective Board Committees as it sees fit.

15:30	6. SECRETARIAT ALIGNMENT UPDATE
--------------	--

BoT **notes** the DG's update on the progress made towards restructuring the Secretariat with a focus on the financial sustainability Unit and **approves** of the establishment of a Chief Commercial Officer Position.

16:15	BREAK
--------------	--------------

16:30	7. SAFEGUARDING AND INCIDENT MANAGEMENT
--------------	--

BoT **notes** the update on Safeguarding and incident management.

17:00	END OF DAY ONE
--------------	-----------------------

FRIDAY 16th JUNE 2023

09:00	WELCOME BACK
--------------	---------------------

09:15	5. GOUVERNANCE
--------------	-----------------------

5. 4 Board and Board Committees' Performance Review

BoT **notes** the progress made on the performance assessment of the Board Committees.

5.5 Capacity Building Areas For The Governing Bodies

BoT notes the updated proposed capacity building areas and agree its implementation

09:45	8. 2022 ANNUAL PERFORMANCE REVIEW
-------	--

BoT notes the annual performance review report.

10:45	9. REPORT FROM THE MEMBERSHIP COMMITTEE
-------	--

- Resolutions as per the MC report to be submitted on 14th June 2023

11:30	BREAK
-------	--------------

11:45	10. BRANDING AND CHARTER UPDATES
-------	---

BoT notes the updates

12:30	LUNCH
-------	--------------

14:00	11. FINANCE UPDATES, 2023 REPORT AND ACCOUNTS
-------	--

- 1) The Board of Trustees notes the report submitted by the C-FAR chair.
- 2) On recommendation of the C-FAR, the Board of Trustees approves
 - a) the strategic risk register 2023-24 with agreed changes.
 - b) the abridged version of the going concern note 2023-24.
 - c) the annual report and accounts for the year ending 31st December 2022.
 - d) Revised plan and budget for the year 2023.
 - e) Designations of
 - i) US\$ 200k for moving ACRO office from Columbia to Mexico.
 - ii) US\$ 500k for induction and training of staff.
 - f) Close designated funds (subject to final adjustments in accounts, in case required):

- i) SEAP fund \$20.5k.
- ii) 2021 Stream 2 Sex og Politikk (Norway) \$95k.

15:00	12. ELECTION OF THE BOARD CHAIR
--------------	--

BoT **approves (or abstains from)** the recommendation from the Nominations and Governance Committee to elect Kathryn (Kate) Koy Gilmore as the Board of Trustees Chair for a second and final term to end on 15th May 2026

15:30	13. AOB
--------------	----------------

16:00	CLOSE OF MEETING
--------------	-------------------------