

**IPPF BOARD OF TRUSTEES VIRTUAL MEETING**

**THURSDAY 23 – FRIDAY 24 NOVEMBER 2023**

**AGENDA**

- Tributes: it is a Federation tradition to start with tributes to remember staff and volunteers that have passed away since previous meeting. We will do this in writing only (DOC 0.b)
- Acceptance of Proxies: BoT will be notified prior to starting if apologies received and any proxies for this meeting.
- Matters arising. BOT will be updated on progress of items agreed at June BoT meetings; in writing only.

<b><u>THURSDAY 23 NOVEMBER 2023</u></b>	
<b>14:00</b>	<b><u>WELCOME AND INTRODUCTIONS</u></b>
<b>14:10</b>	<p><b>1. <u>PROCEDURAL ITEMS</u></b></p> <p><b>1.1 Apologies for Absence</b> Board of Trustees (BoT) to be advised of any apologies for absence.</p> <p><b>1.2 Approval of the minutes</b> BoT to approve minutes of its June 2023 meetings.</p> <p><b>1.3 Adoption of Agenda and Timetable</b> BoT to adopt the agenda and timetable for its meeting.</p>
<b>14:15</b>	<p><b>2. <u>IPPF FOOTPRINT AND MA GOVERNANCE REFORM</u></b></p> <p>The Director, Governance &amp; Accreditation (Achille Togbeto) will update BoT on IPPF work on IPPF’s “footprint”, linking this with MA governance reform, in the context of the Federation being like a living organism, requiring constant renewal to remain relevant and to achieve its purpose. This will provide the Board the opportunity to contribute to defining how best to shape the Federation footprint together with the MA governance reform ensuring the embedding of a feminist agenda.</p>
<b>15:00</b>	<p><b>4. <u>3 UPDATE ON THE RECRUITMENT OF BOARD AND BOARD COMMITTEE MEMBERS</u></b></p> <p>NGC Chair (Neish McLean) will update the Board on the on-going recruitment process including the outcomes of the Trustees recruitment for the board appointment pending successful referencing and background checks and confirmation by the General Assembly.</p>

15:10	<p><b>3. <u>ACCOUNTABILITY</u></b></p> <p><b>3.1 CHAIR’S AND DG’S PROGRESS REPORT</b> To be taken as read, with time allocated to comments/Q&amp;A on report.</p> <p><b>3.2 LOCATION OF GOVERNANCE MEETINGS: June 2024 BoT &amp; 2025 GA</b></p>
15:40	<b><u>BREAK</u></b>
15:55	<p><b>4. <u>BOARD 2024 PRIORITIES AND GOVERNANCE</u></b></p> <p><b>4.1 BOARD WORKPLAN</b> Board discusses finalizes (amends, agree leads, set targets/outcomes) and agrees a work plan for 2024 up to the next GA (2025)</p> <p><b>4.2 REVIEW OF GOVERNANCE CALENDAR</b></p> <p><b>4.4 RE-APPOINTMENT FOR A SECOND AND FINAL TERMS OF SELECTED MEMBERS OF MC, RATC AND C-SIP</b></p> <p><b>4.5 POLICY AMENDMENTS:</b></p> <p>a) IPPF Policy 1.7 on the Nominations and Governance Committee Terms of Reference</p> <p>b) IPPF Policies 1.9, 1.10, 1.11, 1.12 on the different Board Committees Terms of Reference</p> <p><b>4.6 MA COMMUNICATIONS</b></p>
16:20	<p><b>5. <u>CSIP REPORT, SEX WORKER THEMED – STREAM 2 and a start on GENDER INCLUSION</u></b></p> <p>The chair of C-SIP (Sami Natsheh) and the Director External Relations (Mina Barling) will report to the Board.</p>
17:00	<p><b>6. <u>STRATEGY IMPLEMENTATION UPDATE</u></b></p> <p>Discussion on how to ensure the Board keeps an eye on alignment and implementation while keeping another on adjusting to a rapidly changing environment.</p>
17:30	<b><u>CLOSE OF DAY ONE</u></b>

<b>FRIDAY 24 NOVEMBER 2023</b>	
<b>14:00</b>	<b><u>WELCOME</u></b>
<b>14:10</b>	<b>7. <u>IPPF and its IDENTITY (R)EVOLUTION</u></b> Update on the Identity Initiative (Charter and Rebrand), plus more on the LGBTQI response to opposition, and communications on Palestine and the killing of civilians, particularly women and children.
<b>15:00</b>	<b>8. <u>MEMBERSHIP COMMITTEE REPORT</u></b> The Chair of MC (Uluk Batyrgaliev) and the Director, Governance & Accreditation (Achille Togbeto) will report to the BoT
<b>15:30</b>	<b><i>BREAK</i></b>
<b>15:45</b>	<b>9. <u>FINANCE</u></b> <b>9.1 C-FAR REPORT</b> The Chair of C-FAR (Liz Schaffer) and the Director, Finance & Technology (Varun Anand) will report to BoT. <ul style="list-style-type: none"> <li>a) The BoT will note <ul style="list-style-type: none"> <li>i) Financial Statement for nine months ending 30th Sept23</li> <li>ii) Quarter 3 forecast/ revised budget 2023 (9+3) and updated year-end projection 2022.</li> <li>iii) Updated Annual plan and budget of the MAs for 2023-25 (second year in the cycle</li> <li>iv) The delegation of authority document</li> <li>v) Audit plan and fee</li> <li>vi) C-FAR Calendar 2024</li> </ul> </li> <li>b) The BOT on the recommendation of the C-FAR approve <ul style="list-style-type: none"> <li>i) Revised Indicative planning figure 2024</li> <li>ii) Annual Plan and Budget for the Secretariat 2024</li> <li>iii) the updated treasury and investment management policies.</li> <li>iv) Risk register 2023-24</li> </ul> </li> </ul>
<b>16:30</b>	<b>10. <u>SAFEGUARDING AND INCIDENT MANAGEMENT</u></b> 10.1 Q3. Safeguarding and Incident Management Reports. 10.2 Independent Complaints Panel and Raising a Concern policies
<b>16:45</b>	<b>11. <u>AOB</u></b>
<b>17:00</b>	<b>CLOSE OF MEETING</b>