

Agenda Item 11.1 : Opening of IPPF Project Office in Lomé, Togo

Summary:

Through a competitive bidding process, IPPF was selected in October 2023 by the United States Agency for International Development (USAID), West Africa Regional Health Office to lead a major programme to be based in Lomé, Togo. This is a five-year, \$45 million Expand Family Planning and Sexual and Reproductive Health (ExpandPF) programme that will be implemented in Cameroon, Cote d'Ivoire, Mauritania and Togo. USAID requires that a programme office is based in Lomé, Togo.

Action required:

The Board is requested **to approve** the opening of an IPPF Office in Lomé, Togo to host the USAID EXPANDPF programme for the duration of the project.

Project Background

With the EXPANDPF programme, IPPF will scale up high-impact practices to improve access to and use of family planning in poor and underserved urban populations in Cameroon, Cote d'Ivoire, Mauritania, and Togo. As sub-awardees of the project, IPPF MAs will implement a range of community engagement and service delivery strengthening activities. Other organizations will also contribute technical expertise as consortium members, namely Options Consultancy Services, Etrilabs, and Viamo.

Rationale

- USAID requires that ExpandPF be based in Togo as the regional base for the project.
- IPPF's MA in Togo, *Association Togolaise pour le Bien-Être Familial (ATBEF)*, will be one of the implementers of the project and IPPF proposes to use ATBEF's offices to set up the programme office.
- To operate effectively in Togo and meet the financial management requirements of USAID, IPPF will need its own registration as an international not-for-profit organization. This registration will allow IPPF to pay required salaries and taxes for IPPF staff, as well as make payments for local expenses such as for travel of IPPF staff.
- The Togolese Ministry of Foreign Affairs requires an IPPF board resolution supporting Togolese registration to be included in IPPF's registration application.
- It should be noted that through ExpandPF budget, USAID is expected to cover all costs related to the ExpandPF Togo Office, staff, and activities.
- IPPF's Togo registration is expected to last for the limited purpose and duration of ExpandPF implementation.
- Most financial transactions for ExpandPF will be made from global IPPF accounts and most staff and costs will be hired and managed through our local partners.