

IPPF BOARD OF TRUSTEES MEETING
14 & 15 March 2024
Decisions/Action List

| | ACTION ITEM | RESPONSIBLE | DEADLINE | STATUS |
|----|---|---|-----------------|---------------|
| 1. | <p>Minutes of the previous meeting</p> <p>The Board adopted the Minutes of the meeting of the Board of Trustees held on 23 & 24 November 2023, as a true and accurate record.</p> | Executive Assistant to the Director-General | Immediate | Done |
| 2. | <p>Appointment of new Trustees</p> <p>The Board noted the progress made by the Nominations and Governance Committee on the recruitment of the following Trustees:</p> <ul style="list-style-type: none"> • Daren Katigbak • Rada Valchonova • Karina Vartanova <p>The Director, Governance & Accreditation, confirmed that the email confirmation of the new Trustees by the General Assembly had taken place in January 2024, granting them full membership on the Board.</p> | All to note | Immediate | Done |
| 3. | <p>State of our world</p> <p>The Board noted the Director-General's update on the state of our world and implications for IPPF.</p> <p>The Director-General thanked the Trustees for their comments and agreed to incorporate key reflections into the report, which would be used in future presentations and to generate discussions with MAs.</p> | DG | May 2024 | Done |
| 4. | <p>Chair's and Director-General's Progress Report, Director-General's PDR 2023 and Objectives 2024</p> <p>The Board noted the reports from the Chair and DG.</p> <p>The Director-General agreed to amend the Objectives 2024 document as follows:</p> <ul style="list-style-type: none"> • incorporate a section focused on internal leadership, particularly important given the forthcoming DG transition; • amend wording to reflect 'support | DG | Immediate | Done |

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| | <p>leadership of others' on the objectives being led by others as per the distributive leadership model.</p> <p>The Director-General confirmed he would distribute the Kalavai concept note, the DHI framework, and the progress made on identity and charter, as requested, particularly for the benefit of newly appointed Trustees.</p> | DG | Immediate | Done |
| 7. | <p>Review of Governance Calendar</p> <p>The Board noted the updated Governance Calendar for 2024.</p> <p>The Board noted the following updates from the Chair of C-FAR for inclusion in the Governance Calendar:</p> <ul style="list-style-type: none"> the March C-FAR meeting had been moved to 19 April 2024; the agendas for the C-FAR meetings on 19 April and 24 May 2024 had been updated. | Director, Governance & Accreditation | May 2024 | Done |
| 11. | <p>Programme update</p> <p>The Board noted the updates on the changes resulting from the 2023 strategic realignment of the Secretariat, in particular the creation of a new cross-federation structure to narrow the gap between the Secretariat and the MAs. It was agreed there would be a further update at the next BoT meeting in June 2024 to look at the newer positions in external relations, particularly the community engagement, partnerships, voice and media, to give the Board more understanding of what the other changes were.</p> | Director, MA Development & Impact | May 2024 | Delayed to next meeting as not able to prioritise within the available time |
| 12. | <p>Member Association issues</p> <p><u>Accreditation – Phase III</u></p> <p>As recommended by the MC, the Board of Trustees approved the re-accreditation of the following MAs as Full Members of the Federation, under the third accreditation phase:</p> <ul style="list-style-type: none"> China Family Planning Association Indonesian Planned Parenthood Association Vietnam Family Planning Association | Director, Governance & Accreditation RDs ESEAOR & SAR | Immediate | Done |

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| | <p><u>Recommendations for expulsion</u> As recommended by the MC, the Board of Trustees approved the expulsion of the Caribbean Family Planning Affiliation from IPPF Membership.</p> <p>As recommended by the MC, the Board of Trustees approved by consensus the expulsion of the Asociación Demográfica Salvadoreña (El Salvador) from IPPF Membership.</p> <p>The Director-General agreed that future MC documentation could include the broader context of MA countries, identifying gaps and risks of consolidation. He also noted that discussions on risk and partnership would take place at the June BoT meeting.</p> | <p>Director, Governance & Accreditation</p> <p>RD ACRO</p> <p>Director, Governance & Accreditation</p> | <p>May 2024</p> | |
| 13. | <p>Finance updates</p> <p>On recommendation of the C-FAR, the Board of Trustees approved:</p> <p>a. for designation the following amounts from surplus as on 31st December 2023:</p> <ul style="list-style-type: none"> i. Global Consortium for sex workers initiatives (2024) US\$ 1,000,000 ii. Global Consortium on HIV (2023) US\$ 300,000 iii. Regional forum and policy consultation US\$ 500,000 iv. General Assembly (2025) US\$ 400,000 v. General Assembly (additional funding required) US\$ 400,000 vi. Identity (Charter & Rebrand) US\$ 500,000 vii. Strategy Stabilization Fund for KALAVAI + Population on the move US\$ 900,000 <p>b. the Procurement Policy</p> <p>The Director, Finance & Technology, clarified that there was a two year period for review of every policy, including the Procurement Policy, and agreed to add the review periodicity into the table</p> | <p>Director, Finance & Technology</p> <p>Director, Governance & Accreditation</p> | <p>Immediate</p> <p>Immediate</p> | <p>Done</p> |

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| | <p>in the policy document, as well as the effective date of implementation.</p> <p>c. a request to allow the C-FAR to work with the IPPF Governance team to identify areas where it could take on additional financial governance responsibilities in relation to some of the operational areas, keeping the Board intimated about all its actions.</p> <p>The Chair proposed a detailed update from the Secretariat at the June BoT in-person meeting regarding the implementation of the resolution on youth that the BoT had taken following the last General Assembly in 2022.</p> <p>Director, Finance & Technology confirmed that an updated risk register, the forecast and audit would be presented at the June BoT meeting. The Director-General agreed to update the BoT in the interim on the outcomes of the Netherlands, Sweden and WISH grants, which were expected to be communicated between March and early May 2024.</p> | <p>Director, Finance & Technology</p> <p>RD, ACRO</p> <p>Director, Finance & Technology DG</p> | <p>May 2024</p> <p>March-May 2024</p> | <p>Work in progress</p> <p>Done. This will be presented in the quarter 2 forecast</p> |
| 15. | <p>IPPF Togo Bank Account</p> <p>The Board approved the opening of an IPPF bank account in Lomé, Togo for the duration of the USAID EXPANDPF programme.</p> | RD Africa | Immediate | Done. |
| 16. | <p>Additional draw down of funds from Strategy Stabilisation Fund</p> <p>The Board approved that a further US\$ 500,000 be drawn down from the Strategy Stabilisation Fund to reignite efforts as needed, for reform of governance approaches at MA level.</p> | Director, Governance & Accreditation | Immediate | Done. Recruitment under way to manage the Project. |