INTERNATIONAL PLANNED PARENTHOOD FEDERATION	CFAR/05.24/DOC/7.0
FINANCE, AUDIT & RISK COMMITTEE (C-FAR)	Refers to agenda item 7.0
24th May 2024	

# Q2 Forecast 2024

# Finance and Audit Review Committee

24<sup>th</sup> May 2024

# **Executive Summary**

#### Introduction

- ✓ All figures in US\$ '000, unless specifically stated otherwise.
- ✓ All workings exclude hosted programmes. These are presented separately in slide 16.
- ✓ All income and expenditure is based on signed donor contracts or on trends based on relationships with current donors except in the case of the Swedish grant.
- ✓ Secretariat cost (as % of unrestricted income) has been computed after aligning the methodology to audited accounts. These are tracked with overhead recovery utilized to cover secretariat costs.

#### **Highlights**

- ✓ Core income is forecast at \$63.21Mn, \$1.5Mn higher than the original budget.
- ✓ Core expenditure is forecast at \$61.2Mn, \$0.98Mn higher than budget.
- ✓ Secretariat drawdown on core income down from 31.39% (Budget 2024) to 30.38% (Q2 forecast 2024)
- ✓ Sweden's funding in the forecast reduced from SEK 80Mn (Budget 2024) to SEK 45Mn (Q2 forecast 2024) until a firm contract for the anticipated SEK 60Mn is available.
- ✓ Additional €4Mn core funding from the Netherlands is included of which €600K is ringfenced for Kalavai.
- ✓ WISH dividend not included until agreement is signed.

#### Risks

- ✓ ~\$0.6Mn of overhead recovery being carried in the budget and is based on potential restricted projects in the pipeline.
- ✓ Sweden core grant agreement yet to be signed off.

#### **Action for CFAR**

✓ To note this Q2 Forecast 2024 and recommend to the BoT approval of the additional expenditure allocated to core funds of US\$ 984k, contributed by additional Core grants \$540K under stream 2 (regional opportunity grant), Kalavai partnership allocation \$656K (specifically requested to be earmarked by Netherlands), \$305K in other sec costs offset by \$463k savings in staff costs. Details on slide in the Appendix section.

# 2024 Q2 Forecast vs 2024 Budget Summary— Executive Summary

January (Eur	Unrestricted						
Income/Exp	Q2 Forecast 2024	Budget 2024	Variance				
Income							
Grant Income	56,739	55,919	819				
Donation Income	3,600	3,600	0				
Other Income	2,872	2,154	718				
Total Income	63,210	61,673	1,537				
Expenditure Staff Costs Grant Expenditure Other sec cost	15,922 42,065 7,048	16,385 40,923 6,742	(463) 1,142 305				
Overhead Income	(3,769)	(3,769)	(0) <b>984</b>				
Total Exp	61,266	60,282	304				
Net Op Income/ (Draw down)	1,944	1,391	553				
Secretariat Cost %	30.38%	31.39%					

In a pure of Faure	Restricted							
Income/Exp	Q2 Forecast 2024	Budget 2024	Variance					
Income								
Grant Income	32,176	18,847	13,328					
Donation Income	-	-	-					
Other Income	76	-	76					
Total Income	32,252	18,847	13,405					
Expenditure Staff Costs Grant Expenditure Other sec cost Overhead Income Total Exp	5,276 23,128 9,211 - <b>37,615</b>	5,744 24,173 5,265 - <b>35,182</b>	(468) (1,045) 3,946 - <b>2,433</b>					
Net Op Income/ (Draw down)	(5,363)	(16,334)	10,972					
Secretariat Cost %								

la como d'Essa	Unrestricted - earmarked								
Income/Exp	Q2 Forecast 2024	Budget 2024	Variance						
Income									
Grant Income	- '	-	-						
Donation Income	-	-	-						
Other Income	-	-	-						
Total Income	-	-	-						
Expenditure Staff Costs	3,130	2,817	313						
Grant Expenditure Other sec cost Overhead Income	2,756 6,044	3,509 5,537	( <mark>753)</mark> 507						
Total Exp	11,930	11,864	67						
Net Op Income/ (Draw down)	(11,930)	(11,864)	(67)						
<b>Secretariat Cost %</b>									

- <u>Unrestricted core</u> surplus \$1.94 Mn as compared to a surplus of \$1.39 Mn in the 2024 Budget (most likely scenario)
- Restricted funds drawdown significantly lower at \$5.36Mn as compared to \$16.33Mn in the 2024 Budget.
- **Designated funds** drawdown slightly higher (by \$67K) as compared to the 2024 Budget.

Note: Details on income and expenditure movements under all 3 funding streams included in the Appendix.

# **Projected Fund Movement**

Source of Funding	Opening Balance (unaudited) 1st Jan 2024	2024 Q2 Forecast	Projected Closing Balance 31st Dec 2024
General Reserves	23,329	1,944	25,273
Designated Funds	39,000	(11,930)	27,070
Restricted Funds	21,235	(5,363)	15,872

- ✓ Overall fund balances across all sources remain positive
- ✓ General Reserves at year-end is projected to be at the higher end of the threshold as per the reserves policy of \$19-\$26Mn.

# Overall threshold of Secretariat Operating Budget - (Unrestricted Core)

Secretariat Cost % - Scenario 1	2024 Q2 Forecast	2024 Budget
Core Income	63,210	61,673
Secretariat cost (unrestricted core)	22,970	23,127
Overhead Recovery	(3,769)	(3,769)
Net Secretariat Costs	19,201	19,358
Secretariat budget as a % of core income	30.4%	31.4%

### Scenario 1 (Most Likely Case)

- ✓ Calculation of the Secretariat Cost % based in Q2 Forecast includes Swedish income at SEK 45Mn.
- ✓ Secretariat cost % reduced by 1.0%, from 31.4% in the 2024 budget to 30.4% in the Q2 forecast.

#### Risk on core Income

- ✓ No signed agreement with Sweden as of now.
- ✓ Overhead recovery budgeted at \$3.7Mn of which \$3.1Mn (\$2.55Mn IPPF projects and \$0.639Mn hosted projects) is attributed to specific projects. This is expected to be made up from potential restricted projects in the pipeline.

# Risk & Opportunity - *Unrestricted Core (scenarios)*

	Unrestricted	Core - Scenar	io 2
Income/Exp	Q2 Forecast 2024	Budget 2024	Variance
Income			
Grant Income	58,127	55,919	819
Donation Income	3,600	3,600	0
Other Income	2,872	2,154	718
Total Income	64,598	61,673	1,537
Expenditure Staff Costs Grant Expenditure Other sec cost	15,922 42,065 7,048	16,385 40,923 6,742	( <mark>463)</mark> 1,142 305
Overhead Income	(3,769)	(3,769)	(0)
Total Exp	61,266	60,282	984
Income/ (Draw down)	3,332	1,391	553
Secretariat Cost %	29.72%	31.39%	

	Unrestricted	Core - Scenar	io 3
Income/Exp	Q2 Forecast 2024	Budget 2024	Variance
Income			
Grant Income	52,574	55,919	819
Donation Income	3,600	3,600	0
Other Income	2,872	2,154	718
Total Income	59,046	61,673	1,537
Expenditure Staff Costs Grant Expenditure Other sec cost Overhead Income	15,922 42,065 7,048 (3,769)	16,385 40,923 6,742 (3,769)	(463) 1,142 305 (0)
Total Exp	61,266	60,282	984
Income/ (Draw down)	-2,220	1,391	553
Secretariat Cost %	32.52%	31.39%	

- Scenario 2 (Best Case) Unrestricted core Income from Sweden included at SEK 60Mn instead of SEK 45Mn
- Scenario 3 (Worst Case) No unrestricted core Income from Sweden (of SEK 45Mn). In the eventuality of this scenario, funds designated in the stabilisation fund are sufficient to cover this deficit.

# Risk & Opportunity Secretariat cost as a % of unrestricted core income

Secretariat Cost % - Scenario 2	2024 Q2 Forecast	2024 Budget
Core Income	64,598	61,673
Secretariat cost (unrestricted core)	22,970	23,127
Overhead Recovery	(3,769)	(3,769)
Net Secretariat Costs	19,201	19,358
Secretariat budget as a % of core income	29.7%	31.4%

Secretariat Cost % - Scenario 3	2024 Q2 Forecast	2024 Budget
Core Income	59,046	61,673
Secretariat cost (unrestricted core)	22,970	23,127
Overhead Recovery	(3,769)	(3,769)
Net Secretariat Costs	19,201	19,358
Secretariat budget as a % of core income	32.5%	31.4%

- Scenario 2 (best case) Secretariat Cost % would drop by 0.7% 29.7% from 30.4% as per Scenario 1.
- Scenario 3 (worst case)- Secretariat Cost % would increase by 2.1% 32.5% from 30.4% as per Scenario 1.

## **Designated Projects**

Project Name	Q2 Forecast 2024	Budget 2024	Variance
Regional Forum Meetings	1,750	1,250	500
P0837 Stream 2 Global Consortium Program	1,584	2,620	(1,036)
Strategy stabilization fund	150	700	(550)
P0090 IPPF Core : HR SERVICE	237	275	(38)
P0799 Global Assurance - Designated Funds	358	432	(74)
P0261 Data Management Strategy Development	-	104	(104)
P0896 Stream 2 Funds and Centres	800	850	(50)
P0707 ACRO Project	107	151	(44)
P0134 IPPF DESIGNATED : Innovation Programme Phase II (IP)	75	92	(17)
P0713 Solution 6: Develop leaders, boost culture	197	197	0
P0140 IPPF DESIGNATED : CO Pension Fund	2,109	2,109	0
EN MA PBF (CERV co-financing and additional)	23	33	(10)
P0770 Strategy Development - Designated Funds	284	255	29
P0836 Individual Giving Programme	1,036	980	56
P0893 Branding & Charter	664	520	144
P0862 Board of Trustees and its Committees	250	-	250
Sustainability Budget for AWRO	300	-	300
P0298 IPPF DESIGNATED : IPPF DESIGNATED : Solution 7	1,413	1,026	387
Kalavai Partnership Initiative	592	270	322
TOTAL	11,930	11,864	67

#### Additional Budget Variance (US\$ 1.989Mn) due to:

- ✓ \$250K for Governance reforms.
- √ \$387K Solution 7 due to additional funding for HR

  Systems, Workflow automation, Expense & travel

  management system, IPPF dashboard (phase 2 & 3),

  partially offset by lower budget Planning & Budgeting

  solution.
- √ \$144K Branding & Charter.
- ✓ \$29K under strategy
- √ \$56K Individual Giving
- ✓ Out of the stabilisation fund, the following additions have been made to budget:
  - Increased security for LGBTQI community \$245K.
  - Kalavai LGBTQI+ response \$322K.
  - AWRO Humanitarian budget \$300K.

#### Reductions (US\$ 1.922 Mn)

- ✓ Other small movements totalling \$395K

# Hosted Programmes Summary

Hosted Progs															
	Q2 Forecast 2024				Budget 2024					Variance					
Project	Income	Grants	Staff Costs Ot	her Sec Cost	Total Exp	Income	Grants !	Staff Costs C	Other Sec Cost	Total Exp	Income	Grants	Staff Costs	Other Sec Cost	Total Exp
P0868 UNF-FP2030	1,725	-	623	1,109	1,731	1,725	-	627	1,070	1,696	-	-	(4)	39	35
P0749 Nexus	737	-	561	424	985	359	-	568	380	948	378	-	(7)	44	37
P0452 SheDecides Support Unit	1,238	-	614	482	1,096	892	-	566	535	1,100	347	-	49	(53)	(4)
P0042 Safe Abortion Action Fund	5,699	4,515	806	693	6,014	4,621	4,210	860	578	5,648	1,078	304	(54)	116	366
P0420 Pacific Islands Regional	-	-	85	18	103	-	-	90	5	95	-	-	(5)	13	8
TOTAL	9,399	4,515	2,689	2,726	9,929	7,597	4,210	2,710	2,567	9,487	1,803	304	(21)	159	442

Note: Overhead recovery from hosted projects totals \$639K in 2024.

# APPENDIX

## 2024 Q2 Forecast Income

Income excluding hosted project				
		Unrestricted		
Region/Division	Q2 Forecast 2024	Budget 2024	Variance	
ACRO	-	-	-	
ARO	-	-	-	
AWRO	-	-	-	
EN	1	-	1	
ESEAOR+SROP	15	-	15	
SARO	5	5	-	
DGO	-	-	-	
Finance and Technology	63,189	61,668	1,521	
People and Culture	-	-	-	
MA Development & Impact	-	-	-	
External Relation	-	-	-	
TOTAL	63,210	61,673	1,537	

Income excluding hosted project				
		Restricted		
Region/Division	Q2 Forecast 2024	Budget 2024	Variance	
ACRO	355	206	149	
ARO	12,411	7,899	4,512	
AWRO	-	-	-	
EN	3,641	3,624	17	
ESEAOR+SROP	2,206	2,130	76	
SARO	-	-	-	
DGO	-	-	-	
Finance and Technology	66	-	66	
People and Culture	-	-	-	
MA Development & Impact	12,086	4,988	7,098	
External Relation	1,488	-	1,488	
TOTAL	32,252	18,847	13,405	

- Unrestricted income \$1.537 Mn higher than the 2024 Budget. Key contributors are:
  - ✓ Higher interest and investment income on account of better returns on investment, circa \$718K.
  - ✓ Higher income from Netherlands (of \$4Mn) offset by a decrease in the budgeted Swedish grant by \$3.39Mn.
- **Restricted income** \$13.4Mn higher than the 2024 Budget. Key contributors are:
  - ✓ New income not included in the original budget: GAC (\$5.1m), USAID (\$3.2Mn), JSB (\$1.9m), Luxembourg (\$0.8m), OSF (\$0.7m), Stand Up (\$0.836Mn), WISH (\$0.45Mn) and Hewlett Safe Abortion (\$0.326Mn).

# 2024 Q2 Forecast Core Grant Expenditure

Activity	Q2 Forecast 2024	Budget 2024	Variance
Stream 1			
Core Grants	33,675	33,740	(64)
Voucher Allocation	820	820	(0)
Youth Movement	359	359	0
Collaborative Partners	300	300	0
Sustainability Project	1,000	1,000	(0)
Total Stream 1	36,155	36,219	(64)
Stream 2			
Allocation to High Income countries	800	800	0
Consortium Based Grant	1,000	1,000	(0)
Funds and Centres	795	800	(5)
Regional Opportunity Grants	1,080	540	540
Counter Financing MA	15	14	1
Kalavai	656	0	656
Total Stream 2	4,346	3,154	1,191
Total Stream 3	1,215	1,200	15
General Assembly	350	350	0
TOTAL	42,065	40,923	1,142

#### Unrestricted Core grants are lower than the 2024 budget by \$1.142 Mn due to:

- Stream 1 decrease of \$64K on account of a grant covered through restricted project funding from Hewlett. Note: Sustainability Project under stream 1, includes CCO's costs funded under this stream.
  - ✓ Stream 2 Doubled regional opportunity grants \$540K to \$1.08Mn
  - ✓ Stream 3\* total incorrectly reflected at \$1.215Mn

# 2024 Q2 Forecast Grant Expenditure by Office/ Division

Grants					
Region/Division		Restricted			
Kegioti/Division	Q2 Forecast 20	024 Budget 2024	Variance		
ACRO	537	313	224		
ARO	7,543	11,154	(3,611)		
AWRO	154	154	0		
EN	2,103	2,067	36		
ESEAOR+SROP	3,235	2,563	672		
SARO	562	620	(58)		
DGO			-		
Finance and Technology			-		
People and Culture			-		
MA Development & Impact	8,342	3,401	4,941		
External Relation	654	3,902	(3,248)		
TOTAL	23,128	24,173	(1,045)		

Grants				
Region/Division	Unrestricted - earmarked			
Region/Division	Q2 Forecast 2024	Budget 2024	Variance	
ACRO	-	-	-	
ARO	-	-	-	
AWRO	300	-	300	
EN	23	33.10	(10)	
ESEAOR+SROP	-	-	-	
SARO	-	6.25	(6)	
DGO	-	-	-	
Finance and Technology	-	-	-	
People and Culture	0	-	0.00	
MA Development & Impact	2,269	3,470	(1,201)	
External Relation	164	-	164	
TOTAL	2,756	3,509	(753)	

#### Restricted grants lower by \$1.045Mn

- ✓ **Decrease** in grant expenditure due to:
  - FON (\$1.8Mn) and USAID(\$1Mn) alignment with different accounting treatment recognised
  - MFAT Pacific Strategy (983k) and Humanitarian FCDO(\$642K)
- ✓ Offset by increased grant payments of \$1.7Mn namely; 2 JSB projects, DFAT \$664K and Stand Up \$241K

#### Designated grants lower by \$0.753Mn

- ✓ \$1.2Mn decrease under Stream 2 Global Consortium as expected to be spent in 2025
- ✓ \$1.06Mn increase under Kalavai Project, funded by Stabilisation Fund
- ✓ \$0.3Mn increase on account of Humanitarian project in AWRO from Stabilisation fund

## 2024 Q2 Forecast - Staff Costs

Staff Costs			
	Unrestricted		
	Q2 Forecast		
Region/Division	2024	Budget 2024	Variance
ACRO	1,369	1,520	(151)
ARO	2,490	2,518	(28)
AWRO	1,245	1,279	(34)
EN	1,106	1,097	8
ESEAOR+SROP	1,240	1,296	(55)
SARO	656	711	(55)
DGO	896	788	108
Finance & Technology	1,488	1,721	(233)
People & Culture	1,618	1,597	21
MA Development & Impa	1,707	1,998	(291)
External Relation	2,108	1,861	247
TOTAL	15,922	16,385	(463)

Staff Costs			
		Restricted	
	Q2 Forecast		
Region/Division	2024	Budget 2024	Variance
ACRO	122	108	14
ARO	1,666	2,379	(714)
AWRO	81	79	2
EN	1,233	982	250
ESEAOR+SROP	1,342	1,386	(44)
SARO	86	46	40
DGO	7	24	(17)
Finance & Technology	125	107	19
People & Culture	0	14	(14)
MA Development & Impac	305	318	(13)
External Relation	310	301	8
TOTAL	5,276	5,744	(468)

Staff Costs			
	Unrestricted - earmarked		
	Q2 Forecast		
Region/Division	2024	Budget 2024	Variance
ACRO	0	-	0
ARO	92	88	4
AWRO	-	60	(60)
EN	-	-	0
ESEAOR+SROP	-	-	0
SARO	-	-	0
DGO	58.56	-	59
Finance & Technology	2,154	2,109	45
People & Culture	178	-	178
MA Development & Imp	20	-	20
External Relation	627	560	67
TOTAL	3,130	2,817	313

- Unrestricted Staff costs lower by \$0.463Mn
  - ✓ Savings due to vacancies and salary recoveries from restricted projects including GAC Global.
- Restricted staff costs lower by \$0.468Mn mainly due to
  - ✓ Reduced staff costs Expand(\$443K), Safe Abortion West Africa(\$282K), FON(\$52K) and PPFA Global (\$74K).
  - ✓ Partially offset by increased salary costs under new projects OSF; (\$142K), Hewlett Safe Abortion (\$149K) and JSB (\$103K).
- **Designated staff costs higher by \$0.313Mn.** mostly due to:
  - ✓ Global HR Systems Advisor and Global Benefits & Rewards Advisor positions added at \$171K under Solution 7.
  - ✓ ER- cost for consultants in Branding & Charter increased by \$76K.

# 2024 Q2 Forecast - Other Secretariat Costs

Other Sec Cost				
	Unrestricted			
Region/Division	Q2 Forecast 2024	Budget 2024	Variance	
ACRO	520	523	(3)	
ARO	704	702	2	
AWRO	308	304	4	
EN	261	213	48	
ESEAOR+SROP	376	324	52	
SARO	373	411	(38)	
DGO	290	190	100	
Finance and Technology	1,984	1,829	156	
People and Culture	660	660	(0)	
MA Development & Impac	847	738	109	
External Relation	725	849	(125)	
TOTAL	7,048	6,742	305	

Other Sec Cost			
	Restricted		
Region/Division	2024	Budget 2024	Variance
ACRO	168	150	18
ARO	2,481	1,571	910
AWRO	(0)	-	(0)
EN	790	643	147
ESEAOR+SROP	1,836	1,346	490
SARO	58	131	(73)
DGO	-	-	-
Finance and Technology	-	-	-
People and Culture	-	-	-
MA Development & Impac	3,203	732	2,471
External Relation	674	692	(18)
TOTAL	9,211	5,265	3,946

Other Sec Cost			
	Unrestricted - earmarked		
Region/Division	2024	Budget 2024	Variance
ACRO	479	151	328
ARO	458	-	458
AWRO	204	-	204
EN	374	-	374
ESEAOR+SROP	256	-	256
SARO	85	294	(209)
DGO	450	1,072	(623)
Finance and Technology	1,242	2,276	(1,034)
People and Culture	427	275	152
MA Development & Impac	724	347	377
External Relation	1,344	1,122	222
TOTAL	6,044	5,537	507

- Core other secretariat costs are in line with the budget, with the expected exception of \$ 305k due to:
  - ✓ Increased cost of NetSuite licenses (US\$119k) partially offset by \$19K savings in London office running costs. WWI costs included here ~\$63K (moved from ER).
  - ✓ Global Assurance designated balance lower than anticipated, leading to \$100K BAU costs to be moved to core.
  - ✓ Correction of \$104K budget under Data Management & Strategy Implementation.
  - ✓ Geneva office budget reduced by \$6K and advocacy budget reduced by \$20K.
- Restricted Secretariat Costs are up by \$3.9Mn. Reasons for major variances are:
  - ✓ New projects added- JSB \$265K, OSF \$250K, Luxembourg \$228K and GIZ ICPD \$75K.
  - ✓ Increased budget for Expand \$751K, DFAT \$225K, FON \$154K., SPRINT \$266K, Hewlett \$113K and Humanitarian FCDO \$1.3Mn (FCDO Humanitarian budget needs review)
- Designated Secretariat Costs up by \$507k major reasons for variances explained on the next slide.