

Board of Trustees
20-21 June 2024

RESOLUTIONS SHEET

THURSDAY 20TH JUNE 2024

09:00	WELCOME, GETTING TO KNOW EACH OTHER AND BUILDING “TEAM BoT”
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- **Tributes**: It is a Federation tradition to start with tributes to remember staff and volunteers that have passed away since the previous meeting. We will do this in writing only (DOC 0.b)
- **Matters arising**. BoT will be updated on progress of items agreed at the March BoT meetings; in writing only. (Doc 0.c)

Given it is this Board’s first face-to-face meeting in 2024 for some new members, we shall spend quite some time getting to know each other.

10:30	1. PROCEDURAL ITEMS
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1.1 APOLOGIES FOR ABSENCES AND ACCEPTANCE OF PROXIES

BoT **notes** that apologies for absence have been received from Elizabeth Schaffer for all sessions except finance and that our Honorary legal Counsel will attend the two days meeting online.

BoT **notes** the following proxies:

Elizabeth Schaffer for all sessions except for item 9 to Kate.

1.2 APPROVAL OF MINUTES

BoT **adopts** the minutes of the BoT, held virtually on 14th to 15th March 2024, [as amended] as a true and accurate record.

1.3 ADOPTION OF AGENDA AND TIMETABLE

BoT **notes** the addition of an agenda item 12.2 - Update on change in IPPF EN Board of Directors.

BoT **adopts** the agenda and timetable for this meeting [as adapted].

10:45	2. IPPF FOOTPRINT
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11:30	BREAK
11:45	2. IPPF FOOTPRINT (cont.)

BoT **notes and/or approves** any resolution that may arise from this session.

12:30	LUNCH
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13:30	3. 2023 ANNUAL PERFORMANCE REVIEW
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BoT **notes** the annual performance review report.

14:45	4. OUR NEW STRATEGY – EARLY TRANSFORMATION AND IMPACT
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15:30	BREAK
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15:45	5. BRANDING AND CHARTER UPDATES
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BoT **notes** the list of new members of the Charter of Values Guiding Group and Rebrand Committee.

BoT **notes** the revised workplan of the Identity Initiative leading up to the 2025 General Assembly.

16:15	6. ACCOUNTABILITY
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6.1 CHAIR'S AND DG PROGRESS REPORT

BoT **notes** the Chair's and DG progress report

6.2 TRUSTEES REPORT

BoT **notes** the verbal report/update from trustees that attended Regional Forums.
[Rose-Marie and Hayathe]

6.3 IMPLEMENTATION OF 2022 BOT RESOLUTIONS ON YOUTH FOLLOWING GENERAL ASSEMBLY

BoT **notes** the progress

17:00	END OF DAY ONE
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18:30	GROUP DINNER
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FRIDAY 21st JUNE 2024

09:00	WELCOME BACK
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09:15	6. ACCOUNTABILITY (cont'd)
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6.4 SECRETARIAT ACCOUNTABILITY MECHANISM

BoT **notes** the process, high-level findings and next steps to finalise and disseminate the Secretariat Accountability Mechanism.

10:15	7. BOARD MATTERS AND GOVERNANCE
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7.1 REVIEW OF THE BOARD WORK PLAN

BoT **notes** the progress on the work plan.

7.2. REVIEW OF GOVERNANCE CALENDAR

BoT **notes** the information on the governance calendar .

7.3 ROTATION OF BOARD COMMITTEE MEMBERS

BoT **refreshes** the BoT PoA – AR sub-committee for a new term, with a suggested end date of the General Assembly in November 2025

BoT **confirms** the Trustees who will serve on the sub-committee

7.4 BOARD EVALUATION

BoT **notes** the progress of the performance review of individual members for the Board and Board Committees

7.5 RECRUITMENT OF OUR NEXT DG

BoT **approves** and **constitutes** a Steering Group to oversee the recruitment of a new Director General.

11:30	BREAK
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11:45	8. PREPARATIONS FOR THE 2025 GENERAL ASSEMBLY
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BoT **decides** on whether to establish a sub-committee for the organisation of the next GA2025 or not.

12:30	LUNCH
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14:00	9. FINANCE UPDATES, 2023 REPORT AND ACCOUNTS
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BoT **notes** the C-FAR report and **approves** the following recommendations of the C-FAR:

- a. *Going concern note 2024-25.*
- b. *Annual report and accounts for the year ending 31st December 2023.*
- c. *Delegation of specific additional areas of financial oversight to the C-FAR, as listed in the document attached.*
- d. *Draft letter of representation*

- e. *Additional allocation of core funds amounting to US\$ 984k as part of Quarter 2 forecast by allocation of:*
 - i. *additional core grants of \$540K under stream 2 (regional opportunity grant),*
 - ii. *\$656K (specifically requested to be earmarked by Netherlands) to the Kalavai partnership,*
 - iii. *\$305K in other Secretariat costs to be offset by \$463k savings in staff costs.*
- f. Updated risk management policy.

15:00	10. REPORT FROM THE MEMBERSHIP COMMITTEE
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- BoT **notes** the following items 1; 2; 3; 4 and 5.
- BoT as per the recommendation of the MC **approves** items 6; 7; 8; 9.1; 9.2 and 9.3

15:45	11. SAFEGUARDING AND INCIDENT MANAGEMENT
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BoT **notes** the update on Safeguarding and incident management.

16:05	12. AOB
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12.1 REMOVAL OF WHITE RIBBON ALLIANCE FROM IPPF AFFILIATES LIST

BoT **notes** the upcoming cessation of the activities of the White Ribbon Alliance (USA) and **allows** the Secretariat to remove WRA from the Federation’s List of IPPF Affiliates upon the cessation of their activities

12.2 UPDATE ON CHANGE IN IPPF EN BOARD OF DIRECTORS

BoT **notes** the update on the changes to IPPF EN Board of Directors.

16:45	CLOSE OF MEETING
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